

## Liverpool John Moores University

Title: Personal, Academic and Skills Development  
Status: Definitive  
Code: **3201FNDCMP** (127954)  
Version Start Date: 01-08-2021

Owning School/Faculty: Computer Science and Mathematics  
Teaching School/Faculty: Computer Science and Mathematics

Team	Leader
Hulya Francis	Y

**Academic Level:** FHEQ3      **Credit Value:** 20      **Total Delivered Hours:** 66  
**Total Learning Hours:** 200      **Private Study:** 134

### Delivery Options

Course typically offered: Standard Year Long

Component	Contact Hours
Lecture	22
Practical	44

**Grading Basis:** 40 %

### Assessment Details

Category	Short Description	Description	Weighting (%)	Exam Duration
Portfolio	AS1	Academic Skills Portfolio	50	
Portfolio	AS2	Practical Skills Portfolio	50	

### Aims

- Develop the practical skills of students by applying what they learn across the rest of their academic programme.
- Provide an experience of planning, execution and report writing, as well as activities aimed at developing problem solving skills.
- Embed the study skills which are required for students to become effective and independent learners.

## Learning Outcomes

After completing the module the student should be able to:

- 1 Structure and manage their own learning processes.
- 2 Use a variety of communication media to present a convincing viewpoint.
- 3 Plan their own personal development.
- 4 Demonstrate that they have the study skills required to be an effective and independent learner in a higher education environment.

## Learning Outcomes of Assessments

The assessment item list is assessed via the learning outcomes listed:

Academic Skills Portfolio	1	2
Practical Skills Portfolio	3	4

## Outline Syllabus

*Time management*

*Personal development planning: employability skills, course specific technical skills.*

*Communication-theory and practice. Presentations, report writing, questionnaires and surveys.*

*Stages in problem solving.*

*Theory and experience of team work.*

*Professional ethics.*

*Research methods and referencing.*

*Throughout the module, IT skills underpin the other parts of the syllabus.*

## Learning Activities

Practical work, workshops, online tests.

## Notes

This year long module supports students in developing the academic and practical skills needed to become effective and independent learners. It includes regular contact with personal tutors, encouraging a smooth transition into Higher Education environment.