

## Liverpool John Moores University

Title: INTRODUCTION TO STUDY SKILLS  
Status: Definitive  
Code: **4000ENVHEA** (116473)  
Version Start Date: 01-08-2014

Owning School/Faculty: Centre for Public Health  
Teaching School/Faculty: Centre for Public Health

Team	Leader
Graeme Mitchell	Y

**Academic Level:** FHEQ4      **Credit Value:** 24.00      **Total Delivered Hours:** 46.00  
**Total Learning Hours:** 240      **Private Study:** 194

### Delivery Options

Course typically offered: Standard Year Long

Component	Contact Hours
Lecture	20.000
Seminar	20.000
Tutorial	6.000

**Grading Basis:** 40 %

### Assessment Details

Category	Short Description	Description	Weighting (%)	Exam Duration
Test	short test		30.0	
Essay	plan		30.0	
Reflection	reflection		30.0	
WoW Skills Bronze	wow bronze		10.0	

### Aims

*This module aims to prepare and develop students for study at undergraduate level*

## Learning Outcomes

After completing the module the student should be able to:

- LO1 Develop a range of study skills relevant to studying, researching and producing work at undergraduate level
- LO2 Demonstrate understanding of the current graduate labour market and the transferable skills valued by employers
- LO3 Identify their skills, strengths, aspirations and potential areas for development
- LO4 To identify and reflect upon the following aspects of personal development: strengths and weaknesses, motivations and values, ability to work with others.

## Learning Outcomes of Assessments

The assessment item list is assessed via the learning outcomes listed:

class based tests	LO 1
career plan	LO 2
reflective essay	LO 3
bronze statement	LO 4

## Outline Syllabus

*Reflection and appraisal of own study and development needs;  
Personal development and career planning.  
Searching for and retrieving information;  
Library and computer skills; Learning and study strategies - e.g. learning independently and in a group; Time management.  
Effective reading of academic texts - focusing on a topic, identifying key points, and note-taking.  
Writing skills - referencing, essay structure, paraphrasing, plagiarism awareness.  
Developing thinking skills - critical analysis, reflective thinking.  
Presentation skills - content and style, use of ICT in presentations.*

## Learning Activities

The module will be delivered through lectures, individual and group activities, seminars LRC visits, blackboard and personal tutorials.

## References

<b>Course Material</b>	Book
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<b>Author</b>	Cottrell, S
<b>Publishing Year</b>	
<b>Title</b>	'Study Skills Handbook' 2nd ed
<b>Subtitle</b>	
<b>Edition</b>	
<b>Publisher</b>	Palgrave (2003)
<b>ISBN</b>	

<b>Course Material</b>	Book
<b>Author</b>	Cottrell, S
<b>Publishing Year</b>	
<b>Title</b>	'Teaching Study Skills and supporting Learning
<b>Subtitle</b>	
<b>Edition</b>	
<b>Publisher</b>	Palgrave (2001)
<b>ISBN</b>	

<b>Course Material</b>	Book
<b>Author</b>	Northedge, A
<b>Publishing Year</b>	
<b>Title</b>	'The Good Study Guide' New Edition
<b>Subtitle</b>	
<b>Edition</b>	
<b>Publisher</b>	The Open University (2005)
<b>ISBN</b>	

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## Notes

This module aims to get students thinking of their personal development and career planning from the beginning of their study at university. It will reinforce the importance of Graduate skills in the job market. Formative assessments will be in the form of reflective journals and presentations.