

**Summary Information**

<b>Module Code</b>	4004LBSBW
<b>Formal Module Title</b>	Accounting and Finance
<b>Owning School</b>	Business and Management
<b>Career</b>	Undergraduate
<b>Credits</b>	20
<b>Academic level</b>	FHEQ Level 4
<b>Grading Schema</b>	40

**Module Contacts**

**Module Leader**

Contact Name	Applies to all offerings	Offerings
Jonathan Clark	Yes	N/A

**Module Team Member**

Contact Name	Applies to all offerings	Offerings
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**Partner Module Team**

Contact Name	Applies to all offerings	Offerings
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**Teaching Responsibility**

LJMU Schools involved in Delivery
Business and Management

**Learning Methods**

Learning Method Type	Hours
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Lecture	17
Online	11
Seminar	17

## Module Offering(s)

Offering Code	Location	Start Month	Duration
JAN-MTP	MTP	January	12 Weeks

## Aims and Outcomes

<b>Aims</b>	This module is designed to provide students with an understanding of essential finance and accounting terminology and methods to enable them to perform effectively and efficiently within their future workplace. Using practical examples, students will gain confidence to be able to financial modelling skills using Excel.
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## Learning Outcomes

After completing the module the student should be able to:

Code	Description
MLO1	Recognise the importance of the accounting and functions, thereby allowing students to make a valuable contribution to the workplace within meetings or in a supportive role.
MLO2	Prepare financial statements within excel including statement of profit or loss and other comprehensive income, statement of financial position, cashflow statement and forecast budgets.
MLO3	Develop excel financial models to evaluate performance, recommend appropriate action with reference to market and economic condition

## Module Content

<b>Outline Syllabus</b>
<ul style="list-style-type: none"> <li>• The Legal Forms of Business &amp; Financing Options</li> <li>• Raising Finance – Long-Term &amp; Short-Term Sources of Finance</li> <li>• Basics of Bookkeeping</li> <li>• Preparing Final Accounts/Financial Statements</li> <li>• Evaluating Financial Performance</li> <li>• Forecast Cashflow/Budget</li> <li>• Financial Risk Management</li> <li>• Management Accounting/Budgeting</li> <li>• Controlling Budgets</li> <li>• Cost Structures &amp; Break Even Analysis</li> </ul>

## Module Overview

<b>Additional Information</b>
This module is designed to provide students with an understanding of essential finance and accounting terminology and methods to enable them to perform effectively and efficiently within their future workplace. Using practical examples, students will gain confidence to be able to financial modelling skills using Excel.

## Assessments

Assignment Category	Assessment Name	Weight	Exam/Test Length (hours)	Learning Outcome Mapping
Test	Test	30	0	MLO1
Report	Report	70	0	MLO2, MLO3