

## The coaching manager

### Module Information

2022.01, Approved

#### Summary Information

|                     |   |
|---------------------|---|
| Module Code         | 4004LODDA                                 |
| Formal Module Title | The coaching manager                      |
| Owning School       | Leadership and Organisational Development |
| Career              | Undergraduate                             |
| Credits             | 10  |
| Academic level      | FHEQ Level 4                              |
| Grading Schema      | 40  |

#### Teaching Responsibility

|   |
|---|
| LJMU Schools involved in Delivery         |
| Leadership and Organisational Development |

#### Learning Methods

| Learning Method Type | Hours |
|----------------------|-------|
| Placement/Practice   | 4     |
| Workshop             | 16    |

#### Module Offering(s)

| Display Name | Location | Start Month | Duration Number Duration Unit |
|--------------|----------|-------------|-------------------------------|
| JAN-MTP      | MTP      | January     | 12 Weeks                      |

#### Aims and Outcomes

|      |   |
|------|---|
| Aims | This module is focused on how you can use coaching skills to get the best from the people you manage and work with. |
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**After completing the module the student should be able to:**

## Learning Outcomes

| Code | Number | Description  |
|------|--------|--|
| MLO1 | 1      | Recognise the role of coaching to support and develop people and teams.              |
| MLO2 | 2      | Apply coaching techniques to everyday management interactions.                       |
| MLO3 | 3      | Develop coaching skills and related knowledge to enhance own and others performance. |

## Module Content

|                        |  |
|------------------------|--|
| Outline Syllabus       | Active listening skills<br>Asking good questions<br>Summarising and reflecting<br>Introduction to coaching models e.g. GROW/CLEAR<br>Simple coaching techniques<br>Having difficult conversations<br>Coaching to develop teams   |
| Module Overview        |  |
| Additional Information | Module to introduce apprentices to learning and begin development of both personal and management skills.<br>DA standards (knowledge)<br>F3 Has awareness of interpersonal skills of effective listening, influencing techniques, negotiating and persuasion<br>J1 Knows how to be self-aware and recognise different learning styles<br>J2 How to use emotional and social intelligence, and active listening and open questioning to work effectively with others<br>DA standards (skills)<br>F5 Uses active listening and open questioning to structure conversations and discussions, and able to challenge when appropriate<br>F7 Has the ability to apply influencing and persuading skills, to the dynamics and politics of personal interactions<br>G5 Enables others to achieve by developing and supporting them through coaching and mentoring<br>I4 Is able to contribute within a team environment<br>I5 Can effectively influence and negotiate, being able to have challenging conversations and give constructive feedback |

## Assessments

| Assignment Category | Assessment Name        | Weight | Exam/Test Length (hours) | Module Learning Outcome Mapping |
|---------------------|------------------------|--------|--------------------------|---------------------------------|
| Technology          | 10 minute presentation | 100    | 0                        | MLO1, MLO2, MLO3                |

## Module Contacts

### Module Leader

| Contact Name   | Applies to all offerings | Offerings |
|----------------|--------------------------|-----------|
| Fiona McNamara | Yes                      | N/A       |

### Partner Module Team

| Contact Name | Applies to all offerings | Offerings |
|--------------|--------------------------|-----------|
|              |                          |           |