

## Module Information

2022.01, Approved

### Summary Information

Module Code	4006LODDA
Formal Module Title	Business operations and process management
Owning School	Leadership and Organisational Development
Career	Undergraduate
Credits	20
Academic level	FHEQ Level 4
Grading Schema	40

### Teaching Responsibility

LJMU Schools involved in Delivery
Leadership and Organisational Development

### Learning Methods

Learning Method Type	Hours
Placement/Practice	8
Workshop	32

### Module Offering(s)

Display Name	Location	Start Month	Duration Number Duration Unit
SEP-MTP	MTP	September	12 Weeks

### Aims and Outcomes

Aims	This module aims to help apprentices understand the importance of analysing operational processes to drive organisational productivity. Utilising the latest process and project management tools and techniques, apprentices will be able to effectively lead and implement organisational improvement projects.
------	---

**After completing the module the student should be able to:**

**Learning Outcomes**

Code	Number	Description
MLO1	1	Review business processes to identify areas for future improvement.
MLO2	2	Use specific process improvement methodologies and techniques to analyse and propose operational process changes.
MLO3	3	Develop an understanding of project management techniques to support effective business process improvements.

**Module Content**

Outline Syllabus	Business analysis Business functions / processes Process improvement Process modelling Quality models/management Project planning Procurement / supply chain management Operational strategy
Module Overview	
Additional Information	Module to introduce apprentices to learning and begin development of both personal and management skills. A1 Understands how to develop and implement organisational strategy and plans, including approaches to resource and supply chain management, workforce development, sustainability, taking and managing risk, monitoring and evaluation, and quality assurance C2 Understands approaches to procurement and contracting, and legal requirements L1 Knows how to undertake research, data analysis, problem solving and decision-making techniques DA standards (skills) A4 Develops and delivers operational plans; being able to set targets and KPIs, manage resources, and monitor and measure outcomes to establish operational effectiveness, efficiencies and excellence

**Assessments**

Assignment Category	Assessment Name	Weight	Exam/Test Length (hours)	Module Learning Outcome Mapping
Essay	3500 word report	100	0	MLO1, MLO2, MLO3

**Module Contacts**

**Module Leader**

Contact Name	Applies to all offerings	Offerings
Azar Shahgholian	Yes	N/A

**Partner Module Team**

Contact Name	Applies to all offerings	Offerings
--------------	--------------------------	-----------