

Liverpool John Moores University

Title: PROFESSIONAL & ACADEMIC DEVELOPMENT
Status: Definitive
Code: **4500LAWSTH** (116294)
Version Start Date: 01-08-2011

Owning School/Faculty: Law
Teaching School/Faculty: St Helens College

| Team | Leader |
|----------------|--------|
| Lawrence Burke | |

Academic Level: FHEQ4 **Credit Value:** 24.00 **Total Delivered Hours:** 90.00

Total Learning Hours: 240 **Private Study:** 150

Delivery Options

Course typically offered: Standard Year Long

| Component | Contact Hours |
|-----------|---------------|
| Lecture | 20.000 |
| Tutorial | 10.000 |
| Workshop | 60.000 |

Grading Basis: 40 %

Assessment Details

| Category | Short Description | Description | Weighting (%) | Exam Duration |
|-----------|-------------------|--|---------------|---------------|
| Portfolio | AS1 | Portfolio. | 50.0 | |
| Report | AS2 | Select the title of a research topic linked to investigating a criminal justice issue and approved by the module tutor. This research report must reflect theory, data and diverse methods of research within your approach and be evident within your process of application (2,000 words). | 50.0 | |

Aims

The aims of this module are to develop the student's independent study to access and review qualitative, quantitative, positivistic research and to analyse and evaluate its value. Additionally, it aims to promote the skills of referencing, report writing, essay writing and literature review to prepare students for both academic development and to utilize evidence based proven intervention and treatment packages produced and applied within the field of criminal justice and medical services.

The module aims to link theory to practice in identifying 'what works' within professional practice and preparing students for employment.

Learning Outcomes

After completing the module the student should be able to:

- 1 Manage their own learning effectively by producing a comprehensive portfolio that meets the set criteria of preparing for employment by demonstrating analytical, evaluative, review, reflective and problem-solving skills within your documents.
- 2 Present written evidence reflecting the process of legal and criminological research within an agreed subject area.
- 3 Demonstrate an understanding of the principles of client and inter agency relationships by explaining, reflecting upon and evaluating within your presentations and written reports.
- 4 Analyse, review and evaluate relevant literature linking to your research topic.

Learning Outcomes of Assessments

The assessment item list is assessed via the learning outcomes listed:

| | | |
|-----------------|---|---|
| Portfolio | 1 | 3 |
| Research Report | 2 | 4 |

Outline Syllabus

- *Personal Development Planning/The importance of referencing*
- *Skills audit-Importance of inter-agency working (cross-communication)*
- *Study skills – Format of Essays, Structure of reports and case files*
- *Ethical standards – including confidentiality, data protection and anti discrimination practices*
- *Institutional racism, police and prison service traditions*
- *Inter-agency working – Best practice , V.F.M. – cross agency working*
- *Legislation and Professional Practice – Its purpose and links to practice*
- *Researching Legislation relating to Level 4 Modules*
- *Secondary research – Positivistic methods, participant observation*
- *Leading a seminar – the importance of Legal and Criminological Journals*
- *Identifying important and relevant legislation relating to Criminal Justice*
- *Comparing and Contrasting Research Strategies (case studies)*
- *Review and Evaluate a selected Criminological Theory*

- Review and Reflect on how legislation works in practice
- Health and Safety at Work Act 1974
- Data Protection in the workplace
- Introduction to the Human Rights Act 1998
- Equality, Diversity, Employment Law
- Disability Discrimination Act (1995 EU LAW)
- Primary research (ethical dilemmas)
- Preparing Presentations-Preparing a power-point delivery
- Learning Styles and the link to personal development
- Introduction to academic writing, essays, reports and literature reviews
- Numeric skills- understanding statistics, graphs & charts
- Research skills-which? When? Why? –assessing their value
- Electronic communications – Moodle, e-mail, internet
- Introduction to word-processing and spreadsheets-use of appendices
- CV Preparation and job applications
- Oral Presentations – Power Point use and delivery
- Working in a team
- Leadership & decision making
- Developing debating skills and argument
- Morality, legality, ethics and professional practice
- Essays, reports, reviews and business letters
- Access and use of ITC resources

Learning Activities

Lectures, collective pooling, group work, independent study, reflective practice, literature reviews, research and investigation practices, presentations and compiling written documentation.

References

| | |
|------------------------|--|
| Course Material | Book |
| Author | King, R D and Wincup, E |
| Publishing Year | 2008 |
| Title | Doing Research on Crime Justice |
| Subtitle | |
| Edition | |
| Publisher | 2nd edition, Oxford: Oxford University Press |
| ISBN | |

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|------------------------|------------------------------------|
| Course Material | Book |
| Author | Blaxter, L, Hughes, C and Tight, M |
| Publishing Year | 2006 |
| Title | How to Research |
| Subtitle | |

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|------------------|--|
| Edition | |
| Publisher | 3rd edition, Buckingham: Open University Press |
| ISBN | |

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|------------------------|---------------------------------|
| Course Material | Book |
| Author | Cottrell, S |
| Publishing Year | 2003 |
| Title | The Study Skills Handbook |
| Subtitle | |
| Edition | |
| Publisher | Basingstoke: Palgrave Macmillan |
| ISBN | |

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|------------------------|--|
| Course Material | Book |
| Author | Cottrell, S |
| Publishing Year | 2003 |
| Title | Skills for Success: The Personal Development Planning Handbook |
| Subtitle | |
| Edition | |
| Publisher | Basingstoke: Palgrave Macmillan |
| ISBN | |

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|------------------------|--|
| Course Material | Book |
| Author | Denscombe, M |
| Publishing Year | 2003 |
| Title | The Good Research Guide |
| Subtitle | |
| Edition | |
| Publisher | 2nd edition, Buckingham: Open University Press |
| ISBN | |

Notes

This module will introduce the practice of research in the areas of law, criminology and criminal justice. The module will expand upon and support ITC skills and develop academic writing skills, referencing and literature reviews.

The importance of a Personal Development Plan, C.V. and preparing job applications and business letters will also be included. Reports, essays, presentation and debating skills will be a prime focus and in turn will prepare and develop important necessary skills for the assessment process.

Formative assessment will include presentation on a given subject (Jan).