

## Liverpool John Moores University

Title: Professional Development 1  
Status: Definitive  
Code: **4500SSLNLC** (122651)  
Version Start Date: 01-08-2021

Owning School/Faculty: Business and Management  
Teaching School/Faculty: City of Liverpool College

Team	Leader
Andrew Simpson	Y

**Academic Level:** FHEQ4  
**Credit Value:** 20  
**Total Delivered Hours:** 40  
**Total Learning Hours:** 200  
**Private Study:** 160

### Delivery Options

Course typically offered: Semester 2

Component	Contact Hours
Lecture	10
Workshop	30

**Grading Basis:** 40 %

### Assessment Details

Category	Short Description	Description	Weighting (%)	Exam Duration
Portfolio	AS1	Portfolio (3,500 words incl. review, learning agreement, learning log, employer feedback)	90	
Future Focus e-learning task	AS2	Self-Awareness Statement	10	

### Aims

*To provide opportunities for students to apply concepts appropriate to tourism and leisure by integrating both academic knowledge and employment experience. To develop qualities and skills related to the world of work in order to take personal responsibility and make decisions in an appropriate context.*

## Learning Outcomes

After completing the module the student should be able to:

- 1 Apply concepts appropriate to tourism and leisure integrating both academic knowledge and employment skills
- 2 Demonstrate qualities and skills in order to take personal responsibility and decisions in an appropriate context
- 3 Analyse, synthesize, summarise and interpret data
- 4 Identify and reflect upon the following aspects of personal development: strengths and weaknesses, motivations and values, ability to work with others

## Learning Outcomes of Assessments

The assessment item list is assessed via the learning outcomes listed:

Portfolio	1	2	3	4
Self-Awareness Statement	1	2	3	4

## Outline Syllabus

*Complete a skills audit; produce a CV, develop and negotiate a learning agreement, undertake personal development techniques, consider Kolb's experiential learning cycle and apply it to work/placement experience; undertake and complete a project/WBL placement according to stated aims and objectives.*

## Learning Activities

This module is delivered through a series of lectures and tutorials. Students are required to either complete 160 hours of work placement or identify negotiated and agreed projects within their work environment to designate as professional development opportunities. Students are required to liaise with the programme leader to secure an appropriate placement opportunity. Support is also available from designated college staff.

## Notes

This module mainly takes place in a work environment either employed or placement and may be paid or unpaid. This module requires the students to identify and obtain an appropriate workplace opportunity, either in their existing workplace, or in an organisation in a sector of industry relevant to their future aspirations where they will develop transferable skills.

Students are encouraged to obtain placements themselves prior to the commencement of the course at level 4, however support will be given once

students have enrolled. Tutors have numerous industry contacts and the College employs a member of staff who is the work placement officer for our section. It is also feasible to utilise your existing employment (within constraints). Further detail is provided in the module handbook

It is important that throughout the learning, students consider management perspectives and reflect upon this in their learning. Portfolio requirement: review of placement within the sector (1000w), completed learning agreement, learning log (2500w), completed employer feedback form.