

Liverpool John Moores University

Title: English Skills for University Study
Status: Definitive
Code: **4500STGCO** (119545)
Version Start Date: 01-08-2013

Owning School/Faculty: Liverpool Business School
Teaching School/Faculty: Liverpool Business School

Team	Leader
Amanda Mason	

Academic Level: FHEQ4 **Credit Value:** 36.00 **Total Delivered Hours:** 142.00

Total Learning Hours: 360 **Private Study:** 218

Delivery Options

Course typically offered: Standard Year Long

Component	Contact Hours
Lecture	100.000
Seminar	20.000
Tutorial	10.000
Workshop	10.000

Grading Basis: 40 %

Assessment Details

Category	Short Description	Description	Weighting (%)	Exam Duration
Essay	1500 word	1500 word essay using given source material. Use of source material (10%), Research Essay (25%)	35.0	
Exam	Listening	Lecture listening and note-taking	15.0	2.00
Test	Reading	Critical reading with written summary (Integrated reading 15% and writing 10%)	25.0	
Presentation	Pres	15 minute presentation followed by 10 minute assessed seminar discussion	25.0	

Aims

To develop English communication skills for clarity and accuracy at word, sentence, paragraph and short text level.

To raise awareness of the range of study skills required for successful UK HE study, including the process of writing, reading strategies, seminar skills, organisation of time and materials, meeting deadlines and responding to feedback.

To develop skill in the selection and correct attribution of source materials, the planning and production of extended pieces of academic writing, and the application of useful academic comparison and cause/effect analysis.

To formulate note taking strategies and engagement with texts on a variety of levels.

To demonstrate clarity, accuracy of expression and functional language in more extended written and spoken output, and to further develop levels of comprehension of lectures and written sources.

To encourage students to build on the progress they have made in all areas of communication. This includes the finer points of academic style, cohesion, clarification and definition.

To apply academic and study skills to a standard effectively preparing students for entry to a level 5 programme. This includes the additional skills of synthesising source material, presenting a problem-solution-evaluation analysis and production of a final extended research essay.

Learning Outcomes

After completing the module the student should be able to:

- LO1 Write well-structured paragraphs using a mix of simple and complex sentence forms and using cohesive devices effectively.
- LO10 Give evidence of adopting a wide range of academic and independent study skills.
- LO11 Use a sufficient range of language to express ideas without much hesitation and with a generally high degree of accuracy.
- LO12 Understand and take notes on the main ideas of academic lectures.
- LO2 Identify main and supporting points in written and spoken academic texts, using an understanding of patterns of text organisation.
- LO3 Participate actively in seminar discussions, supporting own ideas and arguments with relevant examples.
- LO4 Engage critically with appropriate source material by distinguishing fact from opinion and evaluating argument.
- LO5 Compare and evaluate information and ideas from lectures and written texts.
- LO6 Take retrievable notes from a variety of sources and prove their usefulness through summary and paraphrase.
- LO7 Evaluate and select appropriate source material, supporting own ideas within the conventions for avoiding plagiarism.
- LO8 Write a clear, detailed essay, synthesizing & evaluating information and arguments

from a number of sources.

LO9 Speak with a degree of fluency and spontaneity, expanding and supporting ideas with subsidiary points and relevant examples.

Learning Outcomes of Assessments

The assessment item list is assessed via the learning outcomes listed:

Essay	LO 1	LO 4	LO 5	LO 7	LO 8	LO 10	LO 11	LO 12
Listening exam	LO 2	LO 5	LO 6	LO 12				
Reading & Writing Exam	LO 1	LO 2	LO 4	LO 6	LO 11			
Presentation & Seminar	LO 3	LO 4	LO 7	LO 9				

Outline Syllabus

Introduction to reading at university: analysing purpose, matching reading strategy to purpose, evaluating source material, recording sources

Accuracy and clarity of writing: the word, the sentence, the paragraph, tenses, abbreviations, visual data

Writing critically

Listening skills and strategies

Introduction to seminar skills

Reading critically

Note-taking techniques for reading and listening

Understanding plagiarism

Preparing for, and doing, presentations

Referencing and constructing a bibliography

Summarising written sources

Learning Activities

Lectures

Group work

Self-directed study

Debates

Case studies

IT based workshops e.g. web design

Group tutorials

Personal tutorials

References

Course Material	Book
Author	Bailey, S.
Publishing Year	2011
Title	Academic Writing
Subtitle	
Edition	3rd
Publisher	Routledge
ISBN	

Course Material	Book
Author	Campbell, C. & Smith, J.
Publishing Year	2009
Title	English for Academic Study: Listening, Reading
Subtitle	
Edition	
Publisher	Garnet Publishing
ISBN	

Course Material	Book
Author	Swan, M. & Walter, C.
Publishing Year	2011
Title	Oxford English Grammar Advanced
Subtitle	
Edition	
Publisher	Oxford: OUP
ISBN	

Course Material	Book
Author	Cottrell, S.
Publishing Year	2008
Title	Study Skills Handbook
Subtitle	
Edition	3rd
Publisher	Palgrave Macmillan
ISBN	

Course Material	Book
Author	Sarosy, P. & Sherak, K.
Publishing Year	2006
Title	Lecture Ready 2
Subtitle	
Edition	
Publisher	Oxford: OUP
ISBN	

Course Material	Book
Author	McCormack, J. & Watkins, S.

Publishing Year	2009
Title	English for Academic Study: Speaking, Reading
Subtitle	
Edition	
Publisher	Garnet Publishing
ISBN	

Notes

The module assesses 4 key language skills. Given the need to fully embed the learning outcomes for each skill some learning outcomes are assessed more than once.