

Liverpool John Moores University

Title: Study Skills and Professional Practice
Status: Definitive
Code: **4501ARCAS** (118120)
Version Start Date: 01-08-2014

Owning School/Faculty: Nursing and Allied Health
Teaching School/Faculty: Accrington & Rossendale College

Team	Leader
Philomene Uwamaliya	Y

Academic Level: FHEQ4
Credit Value: 24.00
Total Delivered Hours: 56.00
Total Learning Hours: 240
Private Study: 184

Delivery Options

Course typically offered: Standard Year Long

Component	Contact Hours
Lecture	42.000
Practical	8.000
Tutorial	6.000

Grading Basis: 40 %

Assessment Details

Category	Short Description	Description	Weighting (%)	Exam Duration
Essay	CW1 Essay	1000 words	30.0	
Portfolio	CW2 Port		40.0	
Presentation	CW3 PRES		30.0	

Aims

- 1. To provide students with appropriate skills necessary for successful completion of the course.*
- 2. To improve the employability of students by increasing their personal effectiveness.*

3. To enable students to achieve and apply an appropriate level of competency mapped to the relevant National Occupational Standards. For example, DANOS, TESC, Occupational Standards for Mental Health, 10 Essential Shared Capabilities for Mental Health and NOS for Mental Health.

Learning Outcomes

After completing the module the student should be able to:

- LO1 Read, research, plan and present an appropriate assignment with effective application of academic conventions.
- LO2 To identify and reflect upon the following aspects of personal development: strengths and weaknesses, motivations and values, ability to work with others.
- LO3 Demonstrate, through evidence of competent practice, the application of relevant National Occupational Standards

Learning Outcomes of Assessments

The assessment item list is assessed via the learning outcomes listed:

Essay	LO1
Portfolio	LO2 LO3
Presentation	LO3

Outline Syllabus

Outline Syllabus:

This module is designed to provide students with a variety of academic study techniques and work related competency which will assist them to become effective learners and practitioners. Regular tutorials will provide opportunities for informal formative assessment to support student learning and discuss their overall progress. This module is designed to encourage students to become independent learners in realising their own career aspirations through the process of demonstration of competence and critical reflection.

Areas of Academic Study Techniques

Academic study techniques will include:

Time management

Learning styles

Writing and presenting work using academic conventions

Accessing, retrieving and processing information

Use of internet/electronic databases/search engines

Critical and reflective thinking

Working with others

Confidence building

Examination preparation

Use of ICT in document construction and management

Use of ICT applications to present and communicate research findings and in graphic illustration

Areas of Professional Practice

The module will introduce students to the competency framework based on the relevant National Occupational Standards. Students (supported by the module leader) will be expected to identify a suitable mentor in the workplace through negotiation with their employer/line manager.

Students will be expected to provide evidence of competent practice to the mentor and the programme's work based assessor.

The module will contextualise the course within the students' working environment enabling the identification of potential case studies.

The module will encourage students to share information and develop their presentation and reflective skills.

Learning Activities

This module will be delivered by a series of lectures, tutorials, practical work, workplace activity and private study.

Supporting materials, tutorials and group discussions will be available electronically via the college VLE. Central to the process will be the updating of the professional development portfolio.

Notes

This module will run throughout the year and will include a range of assessment tasks. The first presentation will be formative and will enable students to practice presentation skills in preparation for the summative assessment presentation at the end of the module. Initially the students will be introduced to a range of academic skills giving them the tools needed for successful completion of the course. Students will be introduced to organisational occupational standards relevant to their areas of work and demonstrate a level of competency in the application to their professional practice. Personal Development planning (PDP) will be visited at different stages throughout the module. Regular tutorials will provide opportunities for informal formative assessment to support student learning and discuss their overall progress.

It is expected that students will undertake 64 hours work based learning.