

## Liverpool John Moores University

Title: Study Skills & Professional Practice  
 Status: Definitive  
 Code: **4505FDM** (118330)  
 Version Start Date: 01-08-2011

Owning School/Faculty: Liverpool Screen School  
 Teaching School/Faculty: Accrington & Rossendale College

Team	Leader
Ross Dawson	Y

**Academic Level:** FHEQ4      **Credit Value:** 24.00      **Total Delivered Hours:** 56.00

**Total Learning Hours:** 240      **Private Study:** 184

### Delivery Options

Course typically offered: Standard Year Long

Component	Contact Hours
Lecture	42.000
Practical	8.000
Tutorial	6.000

**Grading Basis:** 40 %

### Assessment Details

Category	Short Description	Description	Weighting (%)	Exam Duration
Presentation	AS1	Presentation on learning strategies & styles. Presentation to be interactive and evidence research, posters, multi media clips & performance. Presentation minimum is 8 minutes and maximum is 10 minutes long.	30.0	
Portfolio	AS2	Reflective Portfolio to evidence notes, further reading, planning and structuring of assignments, ICT usage, Reflection & evaluation of own learning developments recorded online through it's learning. (1500	70.0	

Category	Short Description	Description	Weighting (%)	Exam Duration
		words)		

## Aims

*To provide students with the appropriate skills and coherent knowledge necessary for effective communication in film / media and cultural forms to allow for successful completion of the course.*

*To improve the employability of students by increasing their personal effectiveness of understanding a range of concepts, theories and approaches appropriate to their level of study.*

*To initiate an ongoing Personal Development Plan (PDP) to promote skills in critical analysis, research, production and communication, as well as an array of generic and creative skills, as appropriate to the learning tasks.*

*To engage and present presentations on film and digital media industries, taking into account health & safety issues.*

## Learning Outcomes

After completing the module the student should be able to:

- 1 Use a range of retrieval systems to locate and access relevant information in order to complete tasks whilst evidencing film and media topics, including skills of investigation and enquiry, oral and written communicative skills and use of a range of technology systems for accessing data, resources, contacts and literature.
- 2 Read effectively, make notes, plan and structure assignments appropriately, using ICT applications to reflect and evaluate own learning developments, identifying procedures and traditions, and presenting an awareness of their strengths and limitations complemented by the capacity to deploy and evaluate evidence and to express the outcomes of such reflection clearly and fluently.
- 3 Reflectively acknowledge their understanding of key media related frameworks, practical situations and health and safety issues.

## Learning Outcomes of Assessments

The assessment item list is assessed via the learning outcomes listed:

Presentation	1	2
Portfolio	2	3

## Outline Syllabus

*The module is designed to provide students with a variety of academic study techniques and work related competency, which will assist them to become effective*

learners and practitioners.

The learner will engage and explore:

*Time management, health and safety, learning styles, creative development skills, writing and presenting work using academic conventions, accessing, retrieving and processing information.*

*Use of internet / electronic databases / search engines, critical and reflective thinking, working with others, confidence building, examination preparation, use of ICT in document construction and management, Use of ICT applications to present research findings and in graphic illustration.*

## Learning Activities

Lectures, seminar discussion, tutorial, private study and practical work, both in groups and alone. Supporting material and VLE usage.

## References

<b>Course Material</b>	Book
<b>Author</b>	Burns, T. & Sinfield, S.
<b>Publishing Year</b>	2008
<b>Title</b>	Essential Study Skills
<b>Subtitle</b>	
<b>Edition</b>	1st edition
<b>Publisher</b>	Sage Publications
<b>ISBN</b>	978-1-4129-4584-4

<b>Course Material</b>	Book
<b>Author</b>	Cottrell, S.
<b>Publishing Year</b>	2008
<b>Title</b>	The Study Skills Handbook
<b>Subtitle</b>	
<b>Edition</b>	3rd edition
<b>Publisher</b>	Basingstoke, Palgrave Macmilan
<b>ISBN</b>	978-1-4129-4584-4

<b>Course Material</b>	Book
<b>Author</b>	Greetham, B.
<b>Publishing Year</b>	2008
<b>Title</b>	How To Write Better Essays
<b>Subtitle</b>	
<b>Edition</b>	1st edition
<b>Publisher</b>	Basingstoke, Palgrave Macmilan
<b>ISBN</b>	978-0-230-22480-3

---

<b>Course Material</b>	Website
<b>Author</b>	
<b>Publishing Year</b>	
<b>Title</b>	<a href="http://www.ljmu.ac.uk/needhelp/69038.htm">http://www.ljmu.ac.uk/needhelp/69038.htm</a>
<b>Subtitle</b>	(Study Support from JML University)
<b>Edition</b>	
<b>Publisher</b>	
<b>ISBN</b>	

<b>Course Material</b>	Website
<b>Author</b>	
<b>Publishing Year</b>	
<b>Title</b>	<a href="http://www.howtostudy.org/resources.php">www.howtostudy.org/resources.php</a> - Study Guides / Support
<b>Subtitle</b>	
<b>Edition</b>	
<b>Publisher</b>	
<b>ISBN</b>	

---

## Notes

Students are required to complete this module in order to present the opportunity to develop appropriate skills and knowledge necessary for communicating with media industries to enhance their employment opportunities. Students will develop their understanding of concepts, theories and keep a record of their development in their personal development plan portfolio. Students are also encouraged to involve themselves offsite in terms of exhibitions, galleries and screenings to engage their wider subject knowledge and skills.