

Summary Information

Module Code	4506ICBTBS
Formal Module Title	Procurement and Contracts
Owning School	Civil Engineering and Built Environment
Career	Undergraduate
Credits	15
Academic level	FHEQ Level 4
Grading Schema	40

Teaching Responsibility

LJMU Schools involved in Delivery
LJMU Partner Taught

Partner Teaching Institution

Institution Name
International College of Business and Technology

Learning Methods

Learning Method Type	Hours
Lecture	45
Tutorial	15

Module Offering(s)

Display Name	Location	Start Month	Duration Number Duration Unit
JAN-PAR	PAR	January	12 Weeks

Aims and Outcomes

Aims	The module aims to provide a comprehensive understanding of contract management, administration and the influence of procuring suppliers and specialists to optimise contract performance
------	---

After completing the module the student should be able to:

Learning Outcomes

Code	Number	Description
MLO1	1	Appraise the management and administration of contracts and their performance
MLO2	2	Review and apply effective suppliers and specialists procurement strategy to achieve organisation objectives
MLO3	3	Evaluate and appraise tendering and bid processes for selecting suppliers and specialists
MLO4	4	Apply knowledge to the management of the close-down of supplier relationships and Evaluate, develop and review contractual relationships

Module Content

Outline Syllabus	The role and involvement of specialists, suppliers and service providers The advantages and disadvantages of specialist involvement Tendering, bid and procurement processes and stages Preparing appointment briefs and agreeing reporting arrangements and deliverables Techniques used to manage and monitor supplier performance The development of appropriate contracts or service specifications and methods Objective setting, contract reviews and remedial plans. Outsourcing and resourcing Partnerships and collaborations Special purpose methods and consortiums Terminating agreements and contracts Risk, skill transference, intellectual property and contractual matters including arbitration processes, approaches to litigation and contract termination and ceasing commercial relationships The various types and models of communication used in managing relationships with suppliers and specialists. Establishing and measuring standards of supplier performance and best value Related regulations, codes and standards
Module Overview	
Additional Information	

Assessments

Assignment Category	Assessment Name	Weight	Exam/Test Length (hours)	Module Learning Outcome Mapping
Report	Analytical Report	30	0	MLO1, MLO2, MLO3, MLO4
Exam	Written Examination	70	2	MLO1, MLO2, MLO3, MLO4

Module Contacts

Module Leader

Contact Name	Applies to all offerings	Offerings
Alison Cotgrave	Yes	N/A

Partner Module Team

Contact Name	Applies to all offerings	Offerings
--------------	--------------------------	-----------