

## Liverpool John Moores University

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Title: TENDERING AND ESTIMATING  
Status: Definitive  
Code: **4512BEFD** (108451)  
Version Start Date: 01-08-2011

Owning School/Faculty: Built Environment  
Teaching School/Faculty: Liverpool Community College

Team	Leader
Derek King	Y

**Academic Level:** FHEQ4  
**Credit Value:** 12.00  
**Total Delivered Hours:** 64.00  
**Total Learning Hours:** 120  
**Private Study:** 56

### Delivery Options

Course typically offered: Standard Year Long

Component	Contact Hours
Lecture	42.000
Tutorial	12.000
Workshop	7.000

**Grading Basis:** 40 %

### Assessment Details

Category	Short Description	Description	Weighting (%)	Exam Duration
Exam	AS1	Open book controlled assignment under exam conditions	50.0	3.00
Portfolio	AS2	Project based assignmnet	50.0	

### Aims

*To provide the student with a fundamental understanding of the principles and procedures of estimating and the procedures associated with the tendering process. To develop an awareness of the generic principles of tendering and estimating for the non-domestic construction sector but will allow them to develop and demonstrate*

*a detailed knowledge of how these procedures apply to the commercial Building Services Engineering Industry.*

## **Learning Outcomes**

After completing the module the student should be able to:

- 1 Identify the pre-tender information required for construction and building services engineering tenders.
- 2 Build up an estimate for a building services engineering project using appropriate principles and procedures.
- 3 Produce an estimate for a building services engineering project using appropriate methods of pricing.
- 4 Explore different tendering procedures and contractual arrangements commonly used in building services engineering projects.

## **Learning Outcomes of Assessments**

The assessment item list is assessed via the learning outcomes listed:

EXAM	1	2	3	4
PROJECT	1	2	3	4

## **Outline Syllabus**

*Examination of tendering information: consideration of the types of client, their objective and the constraints imposed; identification of the range of contract documentation required.*

*Building up an estimate: prime costs, labour and plant rates, materials costs, terms of supply, material handling costs, allowance for wastage and conversion, method statements and their effect on estimating, use of standard reference documents, use of company data, documentation, software or procedures, examination of rules within methods of measurement appropriate to Building Services Engineering.*

*Commercial and operational considerations: formulation of final estimate and tender price, inclusion of appropriate preliminaries, on-costs and overheads, inclusion of all Bill of Quantities items, costs associated with the health and safety plan, commercial factors, risks and awareness of factors which might affect profit margin. Use of standard or company data, documentation, procedures or software.*

*Tender Preparation: examination of the decision to tender, contract risk management, procedures and strategies for tender preparation, types of contract commonly used for commercial building services engineering projects, types of commercial tendering procedures, procedures used to formulate select lists, procedures used in receiving and opening tenders, PFI and DBFO schemes and their operation.*

## **Learning Activities**

Lectures, tutorials, case studies.

## References

<b>Course Material</b>	Book
<b>Author</b>	Langdon, D.
<b>Publishing Year</b>	2005
<b>Title</b>	Spon's Mechanical and Electrical Services Price Book 2006
<b>Subtitle</b>	
<b>Edition</b>	
<b>Publisher</b>	Taylor & Francis
<b>ISBN</b>	0415370396

<b>Course Material</b>	Book
<b>Author</b>	H.V.C.A.
<b>Publishing Year</b>	1990
<b>Title</b>	Guide to Estimating
<b>Subtitle</b>	
<b>Edition</b>	
<b>Publisher</b>	Heating and Ventilating Contractors Association
<b>ISBN</b>	

<b>Course Material</b>	Book
<b>Author</b>	Brook, M.
<b>Publishing Year</b>	2004
<b>Title</b>	Estimating and Tendering for Construction Work
<b>Subtitle</b>	
<b>Edition</b>	3rd Edition
<b>Publisher</b>	Butterworth Heinemann
<b>ISBN</b>	0750658649

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## Notes

This module takes the established principles and practices of tendering and estimating within the construction sector and interprets them from the perspective of the commercial building services engineering industry. The module is delivered via realistic full size building services projects.