

Liverpool John Moores University

Title: Study Skills
Status: Definitive
Code: **4539BFC** (117429)
Version Start Date: 01-08-2016

Owning School/Faculty: Maritime and Mechanical Engineering
Teaching School/Faculty: Maritime and Mechanical Engineering

Team	Leader
Barbara Kelly	Y

Academic Level: FHEQ4 **Credit Value:** 24 **Total Delivered Hours:** 72
Total Learning Hours: 240 **Private Study:** 168

Delivery Options

Course typically offered: Standard Year Long

Component	Contact Hours
Lecture	36
Tutorial	36

Grading Basis: 40 %

Assessment Details

Category	Short Description	Description	Weighting (%)	Exam Duration
Portfolio	Port		50	
Portfolio	Port		25	
Presentation	Group		25	

Aims

To provide the student with the broad range of study skills required at undergraduate level

Learning Outcomes

After completing the module the student should be able to:

- 1 Demonstrate the use of a range of modern business and communication software.
- 2 Manipulate and solve a range of mathematical problems
- 3 Present academic information using appropriate support material
- 4 Demonstrate personal development at introductory level

Learning Outcomes of Assessments

The assessment item list is assessed via the learning outcomes listed:

Portfolio	2	
Portfolio	1	3
Presentation	4	

Outline Syllabus

Study techniques, research skills, time management and organizational skills, learning styles

Report and essay writing, referencing, the Harvard referencing system, plagiarism

Data collection and analysis

Presentation skills

Use of standard software packages

Group work and group dynamics

Revision and exam technique

Notation and functions: evaluation and manipulation of formulae and algebraic functions.

Application of mathematical principles to industrial scenarios

Personal development including: letter writing, CVs, interview techniques, career planning and reflection.

Learning Activities

Lecture, tutorial, discussion, case study.

Notes

This module allows the student to develop generic numerate and study skills at the start of their undergraduate programme, and to start the ongoing Personal Development Planning process.