

Liverpool John Moores University

Title: Academic and Digital Literacy
Status: Definitive
Code: **4550BFC** (121537)
Version Start Date: 01-08-2020

Owning School/Faculty: Engineering
Teaching School/Faculty: Blackpool & Fylde College

Team	Leader
Barbara Kelly	

Academic Level: FHEQ4
Credit Value: 20
Total Delivered Hours: 48
Total Learning Hours: 200
Private Study: 152

Delivery Options

Course typically offered: Semester 1

Component	Contact Hours
Lecture	24
Tutorial	24

Grading Basis: 40 %

Assessment Details

Category	Short Description	Description	Weighting (%)	Exam Duration
Portfolio	Port	E-portfolio	100	

Aims

This module will support the development of your academic and digital literacy skills which are not only the key features of successful undergraduate study but will contribute to your achievements across all other modules in your programme. You will, as you work through the module, be expected to; develop knowledge of digital hardware and software to improve and strengthen your Information, Communication Technology (ICT) computer skills; find, interpret, evaluate, manipulate, share present and record information professionally and ethically. You will also develop critical reading and thinking skills which will be applied to your assessed work in all your

modules. You will be provided with opportunities to be assessed and to gain feedback on your progress helping you to action plan your knowledge and skills developments. This module will not only support your studies in your chosen subject discipline but will equip you with graduate abilities that are transferable and will be an asset to your future employability. It is expected that as you work through the module you will develop your confidence in and ability to use digital sources and academic literacy techniques to enable you to study and learn effectively

Learning Outcomes

After completing the module the student should be able to:

- 1 Adopt and use digital devices, applications and services
- 2 Find, interpret, evaluate, manipulate, share, present and record information professionally and ethically
- 3 Read critically and create output in a range of media
- 4 Communicate and collaborate to support research and learning through the use of digital and other networks
- 5 Produce academic evidence in formal and informal; traditional and technology-rich, environments
- 6 Use digital tools and media in making informed decisions and professional development planning
- 7 Reflect on own skill levels and identify further learning needs to support future studies and enhance transferable skills for employment.

Learning Outcomes of Assessments

The assessment item list is assessed via the learning outcomes listed:

E-portfolio	1	2	3	4	5	6	7
-------------	---	---	---	---	---	---	---

Outline Syllabus

This module will enable students to develop transferable Information Communication Technology (ICT)/computer literacy, information and media literacy skills in order to communicate and collaborate in a range of situations through lectures and self-reflection to improve academic and employability skills.

Completion of an e-portfolio will provide evidence of the use of digital media.

Students will work individually and collaboratively to find and evaluate a range of sources to demonstrate critical thinking. Through reflection students will be able to identify areas for further development.

Throughout the syllabus, students will be encouraged to develop graduate attributes including locating, accessing and analysing information, effectively and ethically communicate in different learning environments, fostering confidence and professionalism in one's own abilities.

Learning Activities

The module is designed to provide a scaffolded approach, which develops the learners academic literacy and/or numeracy competencies that underpin vocational higher education study. The staff delivering the programme have a strong background in diagnostic assessment of need, coupled with extensive experience of HE academic literacy practice, and skills. The module provides learners with foundational and fundamental elements of academic and digital research; writing; referencing and information communication skills and recognizes the importance of each of these skills in building knowledge, and confidence in the academic process and applications in the workplace and in so doing addresses key skill shortages as identified in the National Employers Skills Survey (NESS) 2009. The structure of the syllabus takes cognisance of the varying levels of knowledge, skill and experience of our HE entrants and recognises the developmental nature of these skill acquisitions. The module utilises peer learning, practical workshops and social constructivist approaches that recognise the importance of the individual's existing personal competencies and provides the opportunity to build on these through active experimentation, assessment and feedback, critical thinking and evaluation. The module will be delivered through practical workshops, seminars and interactive on line sessions with the opportunity for individual and small group review tutorials. This module is integral to all other modules of vocational higher education study and particularly so for extended written reports, projects and dissertations. The module will be assessed through an e- portfolio of evidence which will reflect the learner's skills developments and will sample a range of practices which underpin study at higher education level. The portfolio will draw on and integrate work from other modules enhancing the transferability of skills across the programme as a whole. Formative assessment opportunities will be provided to support the development and improvement of knowledge and skill. The portfolio is designed to encourage the development of skills such as critical reflection, evaluation, informed decision making, problem solving and action planning which are key critical to enhanced personal outcomes and graduate employability.

Notes

Contributes to the OOW deck programme.