

Liverpool John Moores University

Title: INTERNSHIP
Status: Definitive
Code: **5002HA** (109919)
Version Start Date: 01-08-2011

Owning School/Faculty: Liverpool School of Art & Design
Teaching School/Faculty: Liverpool School of Art & Design

Team	Leader
Emma Roberts	Y

Academic Level: FHEQ5 **Credit Value:** 24.00 **Total Delivered Hours:** 60.00
Total Learning Hours: 240 **Private Study:** 180

Delivery Options

Course typically offered: Standard Year Long

Component	Contact Hours
Off Site	48.000
Seminar	6.000
Tutorial	6.000

Grading Basis: 40 %

Assessment Details

Category	Short Description	Description	Weighting (%)	Exam Duration
Reflection	AS1	coursework Written journal and reflective self evaluation of the internship of 4,000 words including a report from the student's line manager.	100.0	

Aims

1. To provide students with practical internship experience.
2. To identify broad roles and responsibilities of professional practice.
3. To develop awareness of relevant work related practices within a professional environment.
4. To evaluate the deployment of professional skills through self reflection and

evaluation.

Learning Outcomes

After completing the module the student should be able to:

- 1 Demonstrate an awareness of work related practices.
- 2 Display a knowledge of roles and responsibilities within professional practices.
- 3 Evaluate the strengths and weaknesses of their placement.
- 4 Review their personal development planning.
- 5 Demonstrate enhanced transferable skills including, IT, teamwork and time management.

Learning Outcomes of Assessments

The assessment item list is assessed via the learning outcomes listed:

	1	2	3	4	5
REFLECTION/JOURNAL					
AL					

Outline Syllabus

Under the supervision of programme staff and a key contact at the host institution, students will provide a Learning Agreement at the outset of the placement. The learning agreement should identify goals and specify plans for attaining achievements. The syllabus will include group training in peer observation; workplace shadowing; maintenance of work journal; interpersonal skills training and self evaluation.

Learning Activities

In collaboration with local host institutions this module gives students the opportunity to undertake a professional placement. Students will show competence in work related areas as specific to the host institution. Typically learning activities might include: organizing exhibitions; leading educational workshops/tours; producing information for gallery text panels; contributing to promotional or publicity material; compiling and maintaining databases; minute-taking; letter writing; and dealing with the public. Students will also be taught how to formulate and evaluate a Learning Agreement.

References

Course Material	Book
Author	ARNOLD, J COOPER, CL and ROBERTSON, IT
Publishing Year	1998

Title	Work Psychology: Understanding Human Behaviour in the Workplace
Subtitle	
Edition	
Publisher	Prentice Hall, London
ISBN	

Course Material	Book
Author	BOUD, D and SOLOMON, N (eds)
Publishing Year	2001
Title	work Based Learning: A New Higher Education?
Subtitle	
Edition	
Publisher	Open University Press, London
ISBN	

Course Material	Book
Author	HAWKINS, P
Publishing Year	1999
Title	The Art of Building Windmills: Career Tactics for the 21st Century
Subtitle	
Edition	
Publisher	Graduate into Employment Unit University of Liverpool Press, Liverpool
ISBN	

Course Material	Book
Author	SANDELL, R (ed)
Publishing Year	2003
Title	Museums, Society, Inequality
Subtitle	
Edition	
Publisher	Routledge, London
ISBN	

Notes

This module introduces students to work based and work related learning in an appropriate environment. It includes aspect of training in transferable and interpersonal skills.