

## Liverpool John Moores University

Title: PROJECT MANAGEMENT  
Status: Definitive  
Code: **5003BUSLM** (116097)  
Version Start Date: 01-08-2011

Owning School/Faculty: Liverpool Business School  
Teaching School/Faculty: Liverpool Business School

| Team           | Leader |
|----------------|--------|
| Matthew Veasey | Y      |

**Academic Level:** FHEQ5  
**Credit Value:** 12.00  
**Total Delivered Hours:** 12.00  
**Total Learning Hours:** 120  
**Private Study:** 108

### Delivery Options

Course typically offered: Standard Year Long

| Component | Contact Hours |
|-----------|---------------|
| Online    | 3.000         |
| Workshop  | 9.000         |

**Grading Basis:** 40 %

### Assessment Details

| Category | Short Description | Description  | Weighting (%) | Exam Duration |
|----------|-------------------|--|---------------|---------------|
| Report   | AS1               | Each staff member will develop a Project Definition Report that outlines the project they wish to develop for the final CPD. This will include a detail project management plan with key deadlines and areas that need to be considered. | 100.0         |               |

### Aims

*To equip staff with knowledge and skills in Project Management principles and practices, to enable them to conduct effective work or research in this area.*

*To provide staff with practical skills in the use of a Project Management Information System.*

*To prepare staff with examples before undertaking their work on a live project.*

## **Learning Outcomes**

After completing the module the student should be able to:

- 1 Apply Project Management principles, models and theories to relevant, real life situations.
- 2 Create and maintain project control documents, utilizing key features of project management software package.
- 3 Reflect on their performance as a member of a Project Team within a Project

## **Learning Outcomes of Assessments**

The assessment item list is assessed via the learning outcomes listed:

|                           |   |   |   |
|---------------------------|---|---|---|
| Project management report | 1 | 2 | 3 |
|---------------------------|---|---|---|

## **Outline Syllabus**

*Project concepts and definitions*

*Overview of the module. Assessment, course texts. The impulse of change. How projects begin.*

*The project life cycle*

*Life cycle models. Key stages in the project. Project types. Project approaches. Project justification.*

*People in and around projects*

*Stakeholders. Project sponsor. Project team. Belbin and Tuckman models. Organisation models.*

*Project planning*

*Goals and milestones. The task network. Critical path analysis. Estimating. Risk identification.*

*Project governance and management*

*Gateways. Project success and failure. How projects end. Closing the project.*

*Project control*

*Monitoring progress. Quality control and assurance. Earned Value Analysis.*

*Change in the project*

*Sources of project change. Risk management. Issue resolution. Formal change control methods.*

### *Project operation*

*The project environment. The project office. Project communications.*

### *The project manager*

*The special characteristics of the project manager. Leadership traits. Emotional intelligence. Communication skills.*

### *Project management software*

*Introduction to MS Project. Project exercise using the software. Uses IT Suite B.*

## **Learning Activities**

The module uses a mix of workshops and practical sessions to deliver its content, covering different parts of the module syllabus.

## **References**

|                        |                                 |
|------------------------|---------------------------------|
| <b>Course Material</b> | Book                            |
| <b>Author</b>          | Maylor, H                       |
| <b>Publishing Year</b> | 2010                            |
| <b>Title</b>           | Project Management              |
| <b>Subtitle</b>        |                                 |
| <b>Edition</b>         | 4th                             |
| <b>Publisher</b>       | Financial Times / Prentice Hall |
| <b>ISBN</b>            |                                 |

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|------------------------|-----------------------------|
| <b>Course Material</b> | Book                        |
| <b>Author</b>          | Cleland, D & King, W        |
| <b>Publishing Year</b> | 1998                        |
| <b>Title</b>           | Project Management Handbook |
| <b>Subtitle</b>        |                             |
| <b>Edition</b>         |                             |
| <b>Publisher</b>       | Van Nostrand Reinhold       |
| <b>ISBN</b>            |                             |

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## **Notes**

This module needs to be completed before undertaking the final project.