

Liverpool John Moores University

Title: Managing Processes and Projects
Status: Definitive
Code: **5004LBCDA** (125336)
Version Start Date: 01-08-2021

Owning School/Faculty: Leadership and Organisational Development
Teaching School/Faculty: Leadership and Organisational Development

Team	Leader
Chris Taylor	Y

Academic Level: FHEQ5 **Credit Value:** 30 **Total Delivered Hours:** 60
Total Learning Hours: 300 **Private Study:** 240

Delivery Options

Course typically offered: Semester 2

Component	Contact Hours
Online	30
Placement	10
Workshop	20

Grading Basis: 40 %

Assessment Details

Category	Short Description	Description	Weighting (%)	Exam Duration
Report	Report 1	2000 word report to analyse relevant processes in an organisation	50	
Report	Report 2	2500 word report of a Project plan to improve a process or issue	50	

Aims

This module aims for students to understand the importance of effective process and project management to deliver an organisations products/services

Learning Outcomes

After completing the module the student should be able to:

- 1 Apply process and project management theories, tools and techniques to an organisation
- 2 Apply Risk management and quality management theories to an organisation.
- 3 Analyse processes to improve performance and solve problems creatively
- 4 Analyse project methodologies to specific contexts and assess the importance of effectively managing the project life cycle

Learning Outcomes of Assessments

The assessment item list is assessed via the learning outcomes listed:

A 2000 word report to analyse	1	2	3	4
2500 word report of a Project	1	2	3	4

Outline Syllabus

Process management theories
Process performance tools and techniques
Resourcing and supply chain/network
Procurement
Logistics
Outsourcing
Problem Solving and the Japanese tools of quality control
Service quality management and measurement
TQM
Quality and customer satisfaction
Problems solving and process improvement
Project life cycle – stages, monitoring, measurements.
Planning and monitoring projects, clarifying success criteria, managing risk
Project management methodology, tools and techniques (including but not exclusively, PRINCE2, critical path analysis, Gantt Charts, risk logs, and quality procedures in a project)

Learning Activities

Participative workshops integrating theory, idea, skills development and reflection on practice. Action learning groups and modelling of coaching processes develop practice and reflection. Workplace learning activities between workshops enable skills to be applied, and experience to be gained. Skills support and assessment tools on-line, with guided learning activities to apply learning in the workplace.

Notes

Formative assessment will take place at stages during the preparation of the portfolio.