LIVERPOOL JOHN MOORES UNIVERSITY

Developing Employability

Module Information

2022.02, Approved

Summary Information

Module Code	5004LBSAF
Formal Module Title	Developing Employability
Owning School	Business and Management
Career	Undergraduate
Credits	20
Academic level	FHEQ Level 5
Grading Schema	40

Teaching Responsibility

LJMU Schools involved in Delivery
Business and Management

Learning Methods

Learning Method Type	Hours
Lecture	11
Online	22
Workshop	22

Module Offering(s)

Display Name	Location	Start Month	Duration Number Duration Unit
SEP-MTP	MTP	September	12 Weeks

Aims and Outcomes

Aims	The aim of this module is to provide students with the practical skills necessary to secure undergraduate work experience placements/summer internships and/or graduate employment.

After completing the module the student should be able to:

Learning Outcomes

Code	Number	Description
MLO1	1	Produce recruitment documentation to secure an interview.
MLO2	2	Prepare effectively for an interview/assessment centre.
MLO3	3	Complete psychometric tests within time constraints.
MLO4	4	Research businesses and/or business topics.

Module Content

Outline Syllabus	CVs, application forms.Skills Audit.Presentation Skills.Interview Skills.Research Skills.Team and interpersonal skills.Practice of Psychometric tests.Online support for employability.
Module Overview	The aim of this practical module is to provide you with the practical skills necessary to secure undergraduate work experience placements/summer internships and/or graduate employment.
Additional Information	A practical module which aims to equip students with the skills needed to secure employment either as a placement, intern or graduate.

Assessments

Assignment Category	Assessment Name	Weight	Exam/Test Length (hours)	Module Learning Outcome Mapping
Reflection	Psychometric Test	20	0	MLO3
Centralised Exam	Recruitment Documents	80	0	MLO4, MLO1, MLO2

Module Contacts

Module Leader

Contact Name	Applies to all offerings	Offerings
Katie Hall	Yes	N/A

Partner Module Team

Contact Name	Applies to all offerings	Offerings