

## Liverpool John Moores University

Title: DEVELOPING EMPLOYMENT SKILLS  
Status: Definitive  
Code: **5101EDSTUD** (117331)  
Version Start Date: 01-08-2019  
Owning School/Faculty: Education  
Teaching School/Faculty: Education

Team	Leader
Diahann Gallard	Y
Angie Daly	

**Academic Level:** FHEQ5      **Credit Value:** 24      **Total Delivered Hours:** 48  
**Total Learning Hours:** 240      **Private Study:** 192

### Delivery Options

Course typically offered: Standard Year Long

Component	Contact Hours
Lecture	10
Off Site	16
Online	8
Workshop	14

**Grading Basis:** 40 %

### Assessment Details

Category	Short Description	Description	Weighting (%)	Exam Duration
Portfolio	AS1	Reflective Port folio	100	

### Aims

*This module aims to provide students with an opportunity to set and work towards personal employment goals and to gain experience of an area of work which is/may be relevant to future career choice. This module will build upon the student's PDP and provide opportunities for the students to reflect upon their development and future work related targets. Students will use placement experiences as a source of*

*data for course-based work/academic study. Students will be provided with the opportunity to develop a work related project or to undertake a work placement in a specific setting.*

## **Learning Outcomes**

After completing the module the student should be able to:

- 1 Work effectively as part of a team and as a member of the work force.
- 2 Synthesise theoretical perspectives and practical situations.
- 3 Communicate with agency personnel, their clients and related organisations.
- 4 Reflect and evaluate learning from the placement or project.
- 5 Identify and develop personal career and employability objectives.

## **Learning Outcomes of Assessments**

The assessment item list is assessed via the learning outcomes listed:

Reflective portfolio	1	2	3	4	5
----------------------	---	---	---	---	---

## **Outline Syllabus**

*Professional Development Portfolio - where are you now? (PDP)*

*Writing an effective CV*

*Setting personal goals*

*From theory to practice in the workplace*

*Child protection*

*Professional conduct*

*Placement/ project related sessions*

*Roles and responsibilities*

*Management and organisation within the placement or project*

*Workshop skills/ teaching and learning*

## **Learning Activities**

This module is delivered through a series of lectures and workshops in addition to an extended work related placement or project.

## **Notes**

Work Related Learning (WRL) is essential to give reality and relevance to studies. It facilitates current and future employment opportunities. It must be of practical value to the WRL agency. All Level 5 students are expected to complete this module.

This module provides students with the opportunity to develop their organisational awareness and, for those who have previously completed the World of Work Bronze,

to complete the World of Work Silver.