

Summary Information

Module Code	5101LAWFL
Formal Module Title	Employability and Business Skills
Owning School	Law
Career	Undergraduate
Credits	20
Academic level	FHEQ Level 5
Grading Schema	40

Teaching Responsibility

LJMU Schools involved in Delivery
Law

Learning Methods

Learning Method Type	Hours
Online	5
Tutorial	2
Workshop	40

Module Offering(s)

Display Name	Location	Start Month	Duration Number Duration Unit
SEP-MTP	MTP	September	12 Weeks

Aims and Outcomes

Aims	1)To raise awareness of the potential career options available with an LLB degree (both legal and non-legal) and to develop a range of career management skills that will enhance students ability to effectively career plan/manage.2) To develop the attributes of self evaluation and external awareness of the trends/issues currently affecting/facing the employment sector the student is planning to work in.3) Apply and develop a range of key employability skills such as communication skills, time management, initiative/problem solving, IT etc which will improve students competitiveness in the graduate labour market.4)To identify personal skills, abilities, interest and motivations and relate these to career opportunities.5)To engage students in the World of Work Programme.
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After completing the module the student should be able to:

Learning Outcomes

Code	Number	Description
MLO1	1	Identify personal skills, abilities, interests and motivations and relate these to career opportunities in the work environment.
MLO2	2	Formulate a targeted and effective CV and Cover letter and develop their ability to successfully perform at job interviews.
MLO3	3	Understand the link between theory and practice in modern business.
MLO4	4	Demonstrate organisational awareness and be able to reflect on this. (World of Work Silver Award).
MLO5	5	Demonstrate the ability to plan, organise, problem solve and be adaptable and flexible. (World of Work Gold Award).
MLO6	6	Identify and reflect upon the following aspects of personal development: strengths and weaknesses, motivations and values, ability to work with others.

Module Content

Outline Syllabus	Identify the significance and ways of raising self-awareness and self-efficacy in the context of employability as well as developing organisational awareness.Personal employability profile: Creating and maintaining a CV and cover letter and undertaking a mock interview.Making sense of the workplace and learning through experience.Improving communication and presentation skills.To complete the Silver and Gold World of Work awardsConduct 30 hours of work experience or complete a job study.
Module Overview	
Additional Information	This module endeavours to provide students with the opportunity to explore future careers in law and other surrounding areas. From interview techniques to examining employment trends in the professions - this module provides an opportunity to develop the skills necessary to enter the legal work environment. The module will provide you with the opportunity to, for example, develop your own existing work related skills, acquire new skills and to examine employment opportunities following your degree. By the end of the module you will have a better understanding of how and where you can use your law degree and you will have developed an awareness that is vital to securing future employment. In addition, students will also have the opportunity to engage with the LJMU initiative aimed at improving students'employability, world of work, and to obtain certification for individual development identified during this module.

Assessments

Assignment Category	Assessment Name	Weight	Exam/Test Length (hours)	Module Learning Outcome Mapping
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Portfolio	Ref Statement -1500 words	50	0	MLO1, MLO2, MLO4, MLO5
Essay	2500 words essay	50	0	MLO1, MLO2, MLO3, MLO6

Module Contacts

Module Leader

Contact Name	Applies to all offerings	Offerings
Sarah Stirk	Yes	N/A

Partner Module Team

Contact Name	Applies to all offerings	Offerings
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