

Module Information

2022.01, Approved

Summary Information

Module Code	5116HA
Formal Module Title	Internship and Professional Development Preparation
Owning School	Liverpool School of Art & Design
Career	Undergraduate
Credits	10
Academic level	FHEQ Level 5
Grading Schema	40

Teaching Responsibility

LJMU Schools involved in Delivery
Liverpool School of Art & Design

Learning Methods

Learning Method Type	Hours
Lecture	13
Seminar	13
Tutorial	1
Workshop	5

Module Offering(s)

Display Name	Location	Start Month	Duration Number Duration Unit
SEP-MTP	MTP	September	12 Weeks

Aims and Outcomes

Aims	1. To provide students with practical internship experience within a professional environment.2. To evaluate the deployment of professional skills through self reflection and evaluation.3. To enable students to create career management plans and to prepare the relevant information/documentation to assist them in future employment/self-employment.
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After completing the module the student should be able to:

Learning Outcomes

Code	Number	Description
MLO1	1	Demonstrate an awareness of work related practices.
MLO2	2	Evaluate the strengths and weaknesses of their career management and performance on a placement.
MLO3	3	Prepare for and undertake a professional interview.

Module Content

Outline Syllabus	Collaboration with the World of Work Centre. The syllabus will explore aspects of the cultural industries and practical aspects of professional development and career management. Typical sessions include:The cultural industry.'Job Specs': How to read and respond to 'person specifications'.Making applications, packaging and promotion, targeting potential employers or agencies.Preparing a curriculum vitae.Interview skills and techniques.Making Presentations at Interview.Portfolio/presentation pack production.Job Studies including job description, recruitment, training, personal skills and opportunities. Career Management.Interpersonal skills training.Self evaluation and Reflection.Creating Learning Agreements.
Module Overview	This module will provide you with practical internship experience within a professional environment in order to evaluate the deployment of professional skills through self reflection and evaluation.
Additional Information	This module will prepare the student for identifying, developing and securing employment opportunities. Interview skills and presentation skills will be developed within the context of the cultural industries on Merseyside. The students will be introduced to work-based and work-related learning in an appropriate environment. It includes aspects of training in transferable and interpersonal skills and in developing self-reflection. The module works in close collaboration with the World of Work Centre.

Assessments

Assignment Category	Assessment Name	Weight	Exam/Test Length (hours)	Module Learning Outcome Mapping
Portfolio	Presentation	100	0	MLO1, MLO2, MLO3

Module Contacts

Module Leader

Contact Name	Applies to all offerings	Offerings
Juliet Carroll	Yes	N/A

Partner Module Team

Contact Name	Applies to all offerings	Offerings
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