

#### Summary Information

Module Code	5316BEUG
Formal Module Title	Procurement and Contracts
Owning School	Civil Engineering and Built Environment
Career	Undergraduate
Credits	20
Academic level	FHEQ Level 5
Grading Schema	40

#### Teaching Responsibility

LJMU Schools involved in Delivery
Civil Engineering and Built Environment

#### Learning Methods

Learning Method Type	Hours
Lecture	22
Workshop	11

#### Module Offering(s)

Display Name	Location	Start Month	Duration Number Duration Unit
JAN-CTY	CTY	January	12 Weeks

#### Aims and Outcomes

Aims	To provide an comprehensive understanding of contract management, administration and the influence of procuring suppliers and specialists to optimise contract performance.
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**After completing the module the student should be able to:**

## Learning Outcomes

Code	Number	Description
MLO1	1	Appraise the management and administration of contracts and their performance
MLO2	2	Review and apply effective suppliers and specialists procurement strategy to achieve organisation objectives
MLO3	3	Evaluate and appraise tendering and bid processes for selecting suppliers and specialists
MLO4	4	Apply knowledge to the management of the close-down of supplier relationships
MLO5	5	Evaluate, develop and review contractual relationships

## Module Content

Outline Syllabus	Tendering, bid and procurement processes and stages Developing and selecting appropriate contracts Deciding selection criteria Preparing appointment briefs and agreeing reporting arrangements and deliverables Techniques used to manage and monitor supplier performance The development of appropriate contracts or service specifications and methods Objective setting, contract reviews and remedial plans. Outsourcing and resourcing Partnerships and collaborations Special purpose methods and consortiums Terminating agreements and contracts Risk, skill transference, intellectual property and contractual matters including arbitration processes, approaches to litigation and contract termination and ceasing commercial relationships The various types and models of communication used in managing relationships with suppliers and specialists. Establishing and measuring standards of supplier performance and best value
Module Overview	
Additional Information	This module helps students appreciate the complexities of managing and administering contracts within the property and construction industry. It focuses on the administration and management of contracts, as well as exploring the different procurement strategies organisations may have. On the Building Services Engineering Degree Apprenticeship programme, the knowledge learning outcomes are K3, K4, K6, K8, K9.

## Assessments

Assignment Category	Assessment Name	Weight	Exam/Test Length (hours)	Module Learning Outcome Mapping
Essay	Report	60	0	MLO1, MLO2, MLO3
Centralised Exam	Examination	40	2	MLO3, MLO4, MLO5

## Module Contacts

### Module Leader

Contact Name	Applies to all offerings	Offerings
Kurannen Baaki	Yes	N/A

### Partner Module Team

Contact Name	Applies to all offerings	Offerings
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