

Liverpool John Moores University

Title: MANAGEMENT IN THE EARLY YEARS
Status: Definitive
Code: **5501ECCUGP** (115379)
Version Start Date: 01-08-2014

Owning School/Faculty: Nursing and Allied Health
Teaching School/Faculty: Stockport College

Team	Leader
Amanda Davis	Y

Academic Level: FHEQ5
Credit Value: 24.00
Total Delivered Hours: 61.00
Total Learning Hours: 240
Private Study: 179

Delivery Options

Course typically offered: Semester 1

Component	Contact Hours
Lecture	36.000
Seminar	10.000
Tutorial	13.000

Grading Basis: 40 %

Assessment Details

Category	Short Description	Description	Weighting (%)	Exam Duration
Essay	AS1	Case Study	75.0	
Exam	AS2	Exam	25.0	2.00

Aims

To consider management theory and practice and enable students to develop practical skills in this area of professional practice. To apply their understanding of organisational structures and communication systems within the Early Years sector. To investigate the inspection framework applicable to Early Years settings.

Learning Outcomes

After completing the module the student should be able to:

- 1 Analyse alternative styles and approaches to effective leadership and management
- 2 Examine theories of motivation and performance enhancement
- 3 Investigate the sources and uses of information to support decision-making
- 4 Demonstrate understanding of the inspection framework applicable to early years settings

Learning Outcomes of Assessments

The assessment item list is assessed via the learning outcomes listed:

Case Study	1	2	3
EXAM	4		

Outline Syllabus

Managing organisations: settings and roles; organisational theory, structure, culture and communication systems; decision-making processes.

Managing people: workplace philosophy; equality of opportunity; individual and interpersonal behaviour; multi-disciplinary teams; management of stress and conflict; motivational techniques; human resource management; training and development

Working within the legislative framework: registration and inspection processes; managing the curriculum; effective policy writing; confidentiality and data protection

Learning Activities

Lecture, group work, case studies, directed reading, visit to SureStart setting

References

Course Material	Book
Author	Daly, M., Byers, E. and Taylor, W.
Publishing Year	2004
Title	Early Years Management in the Early Years
Subtitle	
Edition	
Publisher	Oxford. Heinemann.
ISBN	

Course Material	Book
Author	Goleman, D.
Publishing Year	2002
Title	The New Leaders.
Subtitle	

Edition	
Publisher	London. Harvard Business School.
ISBN	

Course Material	Book
Author	Moyles, J.
Publishing Year	2006
Title	Effective Leadership and Management in the Early Years.
Subtitle	
Edition	
Publisher	Maidenhead. Open University.
ISBN	

Course Material	Book
Author	Rodd, J.
Publishing Year	2006
Title	Leadership in Early Childhood
Subtitle	
Edition	3rd ed.
Publisher	Maidenhead. Open University.
ISBN	

Course Material	Book
Author	Willan, J. , Parker-Rees, R. and Savage, J. (eds)
Publishing Year	2004
Title	Early Childhood Studies.
Subtitle	
Edition	
Publisher	Exeter. Learning Matters.
ISBN	

Notes

This module is concerned with enhancing the students' ability to understand and analyse processes and techniques for managing the early years environment. Work or placement-based learning will involve students considering the management processes within their placements/workplaces and relating this to current literature. Students will be encouraged to explore recent Ofsted inspection reports and to use these as a basis for exploring how managers plan and set targets