

Applying for Placements and Jobs

Module Information

2022.01, Approved

Summary Information

Module Code	5518CCMED
Formal Module Title	Applying for Placements and Jobs
Owning School	Liverpool Screen School
Career	Undergraduate
Credits	10
Academic level	FHEQ Level 5
Grading Schema	40

Teaching Responsibility

LJMU Schools involved in Delivery
LJMU Partner Taught

Partner Teaching Institution

Institution Name
Coleg Cambria

Learning Methods

Learning Method Type	Hours
Lecture	28
Tutorial	4
Workshop	4

Module Offering(s)

Display Name	Location	Start Month	Duration Number Duration Unit
SEP-PAR	PAR	September	12 Weeks

Aims and Outcomes

Aims	1. To develop an understanding of employment in the media and how media professionals obtain work. 2. To enhance CV writing skills and covering materials to improve students chances of gaining placements/ future employment.
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After completing the module the student should be able to:

Learning Outcomes

Code	Number	Description
MLO1	1	Write a professional CV and covering letter for a placement or job.
MLO2	2	Reflect upon the importance of organisational awareness for career development.

Module Content

Outline Syllabus	Writing a professional Curriculum Vitae - Writing a professional covering letter - Researching organisations in UK and abroad.
Module Overview	
Additional Information	This module will equip students with the skills, knowledge and confidence to apply for placements and jobs in the media industry. By this point in the programme, second semester of the second year, students are considering where they would like their degree to take them and in this module the programme team will lead students to use their remaining time at University to build a network of contacts and secure suitable placements.

Assessments

Assignment Category	Assessment Name	Weight	Exam/Test Length (hours)	Module Learning Outcome Mapping
Presentation	CV and Covering Letter	90	0	MLO1
Reflection	Organisational Awareness	10	0	MLO2

Module Contacts

Module Leader

Contact Name	Applies to all offerings	Offerings
Christopher Chadwick	Yes	N/A

Partner Module Team

Contact Name	Applies to all offerings	Offerings
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