

## Liverpool John Moores University

Title: WORKSPACE MANAGEMENT  
Status: Definitive  
Code: **5545BEKL** (125462)  
Version Start Date: 01-08-2020

Owning School/Faculty: Civil Engineering and Built Environment  
Teaching School/Faculty: Imperia College

Team	Leader
Mal Ashall	Y

**Academic Level:** FHEQ5      **Credit Value:** 20      **Total Delivered Hours:** 50  
**Total Learning Hours:** 200      **Private Study:** 150

### Delivery Options

Course typically offered: Runs Twice - S1 & S2

Component	Contact Hours
Lecture	30
Workshop	20

**Grading Basis:** 40 %

### Assessment Details

Category	Short Description	Description	Weighting (%)	Exam Duration
Portfolio	AS1	Workspace management portfolio	80	
Report	AS2	Entrepreneurship report	20	

### Aims

*To provide an appreciation of the relationship between workspace design, layout and utilisation to an organisations workplace.*

### Learning Outcomes

After completing the module the student should be able to:

- 1 Analyse knowledge and information management on space allocation in offices and buildings
- 2 Consider the impact of the workspace on sustainable and environmental management.
- 3 Develop a strategy for space allocation in offices and buildings.
- 4 Develop an understanding of the entrepreneurial process and creating innovative solutions to industry problems

## Learning Outcomes of Assessments

The assessment item list is assessed via the learning outcomes listed:

PORTFOLIO	1	2	3
REPORT	4		

## Outline Syllabus

*Gross and net space measurement-Use of space standards*  
*Alternative methods of office and building space use*  
*The impact of structure and services on space use*  
*The principles involved in developing a space strategy*  
*Technology to assist in planning and managing space*  
*Programming and managing changes in accommodation*  
*Practices and emerging trends of using building space*  
*Design solutions for planning fit-outs.*  
*Ergonomics*  
*Interpretation of diagrams and drawings*  
*Sustainability, environmental management and corporate social responsibility*  
*Knowledge and information management of workspace*  
*Entrepreneurship*

## Learning Activities

Lectures are used in order to identify and explain key concepts and theories and provide detailed information on particular subject areas within the module. They help to stimulate the student's interest in the subject area. Lectures may also include guest industry speakers to add industry context to the material.

Workshops are used to engage students in more intensive discussion and activity on particular subject areas within the module. This helps shape the student's own understanding and place the lecture material in context.

## Notes

Space utilisation is a key issue that many facilities managers have to grapple with. This module investigates the challenges of managing and utilising space within

different buildings and premises. The module also focuses on the concept of entrepreneurship as a valuable learning and development tool.