

Liverpool John Moores University

Title: WORK BASED LEARNING (WORK EXPERIENCES)
Status: Definitive
Code: **5603BEFDL** (123939)
Version Start Date: 01-08-2017

Owning School/Faculty: Built Environment
Teaching School/Faculty: City of Liverpool College

| Team | Leader |
|--------------|--------|
| Stephen Wynn | Y |

Academic Level: FHEQ5 **Credit Value:** 10 **Total Delivered Hours:** 20

Total Learning Hours: 100 **Private Study:** 80

Delivery Options

Course typically offered: Standard Year Long

| Component | Contact Hours |
|-----------|---------------|
| Lecture | 10 |
| Tutorial | 10 |

Grading Basis: 40 %

Assessment Details

| Category | Short Description | Description | Weighting (%) | Exam Duration |
|-----------|-------------------|--|---------------|---------------|
| Portfolio | AS1 | This portfolio completed with individual responsibilities documents related to the work based experience | 100 | |

Aims

This work-based learning module is specifically designed to allow the student to review and evaluate the range, quality and benefit of learning achieved via their employment or period of work experience. The emphasis of the module is to recognise and reflect on the benefit of the learning that occurs both naturally and via a structured programme of experience within their employment or period of work placement. It is about:

1. Reflection on the process by which knowledge, understanding and skills have been gained in the work place.
2. Capturing evidence of learning arising out of appropriate naturally occurring work-based activities.
3. Developing transferable skills through work based learning.
4. Evaluating the structure, roles and opportunities within their employment/work placement by which learning is achieved.
5. Providing a wider understanding of the building services industry and the skills, knowledge and understanding for various roles within it.
6. Recognising the need for continuous improvement and the importance of continuous professional development.

Learning Outcomes

After completing the module the student should be able to:

- 1 Identify what skills are required for them to be effective in their current and future roles and evaluate what skills they have already gained by virtue of work based experiences.
- 2 Reflect on the learning gained via their contribution towards day to day activities associated with live building services projects including exercising judgement in planning, design, technical, resource and management functions (as appropriate).
- 3 Critically evaluate the outcome from the work based learning activity and the processes by which the learning was achieved.
- 4 Discuss the benefits of work-based learning to both themselves and their employer.
- 5 Demonstrate evidence of their ability to communicate effectively with other members of the building services and wider project team in an appropriate and professional manner.
- 6 Plan their future work based learning they feel they need in order to achieve their aims.

Learning Outcomes of Assessments

The assessment item list is assessed via the learning outcomes listed:

| | | | | | | |
|-----------|---|---|---|---|---|---|
| PORTFOLIO | 1 | 2 | 3 | 4 | 5 | 6 |
|-----------|---|---|---|---|---|---|

Outline Syllabus

This is a self-directed module with tutorial guidance as required. It is intended that the assessment of this module should be related to evidence and experience gained from the students employment or work placement. The student in all cases should have a nominated workplace mentor or supervisor. The mentor must be familiar with the programme and modules and will be required to authenticate the work as being the learners own work. The learner and the mentor should liaise to verify the suitability of work-based evidence. In order to achieve this, the student will need to have been exposed to:

1. The activities, skills, values and knowledge of the main sections/departments and

professional groups working in their organisation.

2. Work-based techniques, methods and procedures relevant to the Building Services industry.

3. Building services related work-based activities in order to gather the appropriate evidence.

4. Review and appraisal procedures to inform and facilitate their continuous improvement in their work-based learning and performance.

Learning Activities

Tutorials and work based learning

Notes

Students must be either in full time employment in an appropriate capacity within the building services industry or be able to provide substantial and sustained work experience. The employment/work experience needs to be with organisations able to provide the range of work based learning experiences necessary to meet the requirements of this module.

This module is most suited to those in full-time employment. Students undertaking the module via a work experience placement will require access to a workplace for a reasonable period of time (the actual period being dependent on the size, structure and activities of the particular placement). The module is centred on the student's work contributing toward live projects, exercising judgement in planning, design, technical, resource and management functions (as appropriate) related to building services activities, and focuses not only the outcome from the learning process but also the processes by which independent learning is achieved. Furthermore the module requires the learner to address the benefits of work-based learning to both themselves and their employer(s) and to produce evidence of their ability to communicate effectively with other members of the building services and wider project team in an appropriate and professional manner.