

Liverpool John Moores University

Title: WORKSPACE MANAGEMENT

Status: Definitive

Code: **5608BESG** (124833)

Version Start Date: 01-08-2021

Owning School/Faculty: Civil Engineering and Built Environment

Teaching School/Faculty: Trent Global College of Technology and Management

Team	Leader
Mal Ashall	Y

Academic Level: FHEQ5 **Credit Value:** 20 **Total Delivered Hours:** 50

Total Learning Hours: 200 **Private Study:** 150

Delivery Options

Course typically offered: S1 & S2 & Summer

Component	Contact Hours
Lecture	30
Workshop	20

Grading Basis: 40 %

Assessment Details

Category	Short Description	Description	Weighting (%)	Exam Duration
Portfolio	AS1	Workspace management portfolio	80	
Report	AS2	Entrepreneurship report	20	

Aims

To provide an appreciation of the relationship between workspace design, layout and utilisation to an organisations workplace.

Learning Outcomes

After completing the module the student should be able to:

- 1 Analyse knowledge and information management on space allocation in offices and buildings
- 2 Consider the impact of the workspace on sustainable and environmental management.
- 3 Develop a strategy for space allocation in offices and buildings.
- 4 Develop an understanding of the entrepreneurial process and creating innovative solutions to industry problems

Learning Outcomes of Assessments

The assessment item list is assessed via the learning outcomes listed:

PORTFOLIO	1	2	3
REPORT	4		

Outline Syllabus

Gross and net space measurement-Use of space standards
Alternative methods of office and building space use
The impact of structure and services on space use
The principles involved in developing a space strategy
Technology to assist in planning and managing space
Programming and managing changes in accommodation
Practices and emerging trends of using building space
Design solutions for planning fit-outs.
Ergonomics
Interpretation of diagrams and drawings
Sustainability, environmental management and corporate social responsibility
Knowledge and information management of workspace
Entrepreneurship

Learning Activities

Lectures are used in order to identify and explain key concepts and theories and provide detailed information on particular subject areas within the module. They help to stimulate the student's interest in the subject area. Lectures may also include guest industry speakers to add industry context to the material.

Workshops are used to engage students in more intensive discussion and activity on particular subject areas within the module. This helps shape the student's own understanding and place the lecture material in context.

Notes

Space utilisation is a key issue that many facilities managers have to grapple with. This module investigates the challenges of managing and utilising space within

different buildings and premises. The module also focuses on the concept of entrepreneurship as a valuable learning and development tool.