Liverpool John Moores University

Title:	SUPERVISION, STAFF DEVELOPMENT AND TRAINING
Status:	Definitive
Code:	**6001YCBAP** (106996)
Version Start Date:	01-08-2014

Owning School/Faculty: Nursing and Allied Health
Teaching School/Faculty: Nursing and Allied Health

Team	emplid	Leader
Rajesh Patel		Y

Academic Level:	FHEQ6	**Credit Value:**	24.00	**Total Delivered Hours:**	35.00
Total Learning Hours:	240	**Private Study:**	205		

Delivery Options
Course typically offered: Semester 2

Component	Contact Hours
Lecture	15.000
Online	10.000
Seminar	10.000

Grading Basis: 40 %

Assessment Details

Category	Short Description	Description	Weighting (%)	Exam Duration
Artefacts	AS1	Coursework - 50 - Production of a DVD of a 20 minute simulated supervision session	50.0	
Essay	AS2	50 - Essay - 3000 word critical reflection of own performance as both trainer and supervisor.	50.0	

Aims

To increase students' effectiveness in undertaking the role of supervisor and trainer and to enhance their ability to offer staff development opportunities which will, in turn, impact on the professional development of their workforce.

Learning Outcomes

After completing the module the student should be able to:

1. Critically examine the range of supervisory approaches and application to different supervisory settings.
2. Analyse and apply the skills and knowledge of supervision to work with a supervisee.
3. Synthesise the relevant theories, methods and skills needed to direct their workforce through the staff development process.
4. Identify the needs of individual learners and then apply their skills and knowledge to plan and deliver appropriate learning experiences.
5. Evaluate the learning programme with recommendations for change.

Learning Outcomes of Assessments

The assessment item list is assessed via the learning outcomes listed:

ART   2   3

ESSAY   1   2   3   4   5

Outline Syllabus

Contracts in supervision, power issues in supervision, the range of supervisory settings, practising supervision skills in simulated sessions, developing models of evaluation.
Learning theory, planning models and methods of training, delivering learning experiences, monitoring and evaluation techniques.
Staff development opportunities and associated policy.

Learning Activities

Lectures, seminars, experiential exercises in dyads, DVD workshops, micro teach.

References

Course Material	Book
Author	Brown, S. and Race, P.
Publishing Year	1997
Title	Staff development in action: a compendium of staff development resources and suggestions how to use them.
Subtitle	
Edition	
Publisher	Birmingham: SEDA
ISBN	

Course Material	Book
Author	Hawkins, P. and Shohet, R.
Publishing Year	2006
Title	Supervision in the helping professions.
Subtitle	
Edition	(3rd ed.)
Publisher	Maidenhead: Open University Press
ISBN	

Course Material	Book
Author	Pont, T.
Publishing Year	1991
Title	Developing effective training skills.
Subtitle	
Edition	
Publisher	London: McGraw-Hill
ISBN	

Course Material	Book
Author	Pritchard, J.
Publishing Year	1995
Title	Good practice in supervision
Subtitle	
Edition	
Publisher	London: Jessica Kingsley
ISBN	

Course Material	Book
Author	Rae, L.
Publishing Year	1995
Title	Techniques of training.
Subtitle	
Edition	(3rd ed.)
Publisher	Aldershot: Gower
ISBN	

Course Material	Book
Author	Woods, J.
Publishing Year	2003
Title	Using supervision for personal development. Chapter 19 in Richardson, L.D. and Wolfe, M., (2003), Principles and Practice of Informal Education.
Subtitle	
Edition	
Publisher	London: Routledge
ISBN	

Notes

This programme is mapped against LJMU+

Assessed components:
B C1, C3, E
Details of which are given in the Programme handbook.

Students undertaking this module will have access to multimedia equipment. This will enable them to produce a micro teach (focussing on an aspect of training)in the classroom. This will provide formative assessment. Students will also use the Faculty video suites, where they will practice and produce a 20 minute DVD of a simulated supervision session which will be formally assessed. Media staff will provide technical support.
The written critical reflection will examine the student's performance as both a trainer and a supervisor using the micro teach and the DVD to assist them.

Criteria for each assessment, including the micro teach, will be given in the Programme handbook.