

## Liverpool John Moores University

Title: PERSONAL DEVELOPMENT AND PLANNING  
Status: Definitive  
Code: **6500FGUG** (100000)  
Version Start Date: 01-08-2016  
  
Owning School/Faculty: Civil Engineering  
Teaching School/Faculty: Accra Polytechnic

Team	Leader
Felicite Ruddock	Y

**Academic Level:** FHEQ6  
**Credit Value:** 12  
**Total Delivered Hours:** 50  
**Total Learning Hours:** 120  
**Private Study:** 70

### Delivery Options

Course typically offered: Standard Year Long

Component	Contact Hours
Lecture	10
Seminar	40

**Grading Basis:** 40 %

### Assessment Details

Category	Short Description	Description	Weighting (%)	Exam Duration
Presentation	AS1	Communication skills (verbal presentation using aids)	20	
Presentation	AS2	Communication skills (observation of debating and teamwork)	40	
Reflection	AS3	Personal Development Plan - 2000 words or equivalent	40	

### Aims

*To develop students' key skills to graduate level, with a particular emphasis on communication, team work, problem solving and reflective learning.*

## Learning Outcomes

After completing the module the student should be able to:

- 1 Produce a personal development plan.
- 2 Carry out a reflective evaluation of their own team working and communication skills.
- 3 Critically evaluate problems, and critically assess techniques for the solution of problems.

## Learning Outcomes of Assessments

The assessment item list is assessed via the learning outcomes listed:

VERBAL PRESENTATION	2	
TEAMWORK PRESENTATION	2	3
REFLECTION	1	

## Outline Syllabus

*Problem solving theory and exercises*

*Team work theory and exercises*

*Skills assessment – development of a profile of the students existing knowledge, qualifications, skills and personal strengths*

*Communication theory with exercises*

*Professional Ethics*

*Theory and Practice of Action Learning*

*Personal development planning and assessment of professional requirements*

## Learning Activities

This is a Flying Faculty module and lectures and seminars will be carried out in Ghana.

## Notes

This module develops critical evaluation of team working, communication and problem solving skills.