

## Module Information

2022.01, Approved

### Summary Information

|                     |                                     |
|---------------------|-------------------------------------|
| Module Code         | 6502DCT                             |
| Formal Module Title | Personal Development and Employment |
| Owning School       | Business and Management             |
| Career              | Undergraduate                       |
| Credits             | 20                                  |
| Academic level      | FHEQ Level 6                        |
| Grading Schema      | 40                                  |

### Teaching Responsibility

|                                   |
|-----------------------------------|
| LJMU Schools involved in Delivery |
| LJMU Partner Taught               |

### Partner Teaching Institution

|                           |
|---------------------------|
| Institution Name          |
| Dubai Tourism College LLC |

### Learning Methods

| Learning Method Type | Hours |
|----------------------|-------|
| Workshop             | 44    |

### Module Offering(s)

| Display Name | Location | Start Month | Duration Number Duration Unit |
|--------------|----------|-------------|-------------------------------|
| JAN-PAR      | PAR      | January     | 12 Weeks                      |
| SEP-PAR      | PAR      | September   | 12 Weeks                      |

|            |     |                                     |          |
|------------|-----|-------------------------------------|----------|
| SEP_NS-PAR | PAR | September (Non-standard start date) | 12 Weeks |
|------------|-----|-------------------------------------|----------|

## Aims and Outcomes

|      |  |
|------|--|
| Aims | This module aims to support students joining the programme from another institution/country. It is recognised that students will not necessarily experienced UK education or education in a UK Higher Education institution and will require guidance and instruction to enable them to adjust their understanding of academic practice to meet the expectations of the Liverpool Business School. It will do so by providing an opportunity for students to explore academic practice and critically reflect on their practice and application through self-awareness and reflection. In developing the students' awareness of their inherent abilities and potential the module will also explore career planning. |
|------|--|

**After completing the module the student should be able to:**

### Learning Outcomes

| Code | Number | Description   |
|------|--------|---|
| MLO1 | 1      | Identify and reflect upon the aspects of personal professional development including strengths, weaknesses, motivations, values, ability to work with others. |
| MLO2 | 2      | Develop the practice of critical self-reflection  |
| MLO3 | 3      | Demonstrate their critical evaluation of their personal attributes and show has these map onto their career aspirations.                                      |

## Module Content

|                        |   |
|------------------------|---|
| Outline Syllabus       | Personal Development<br>Developing as an independent, reflective learner<br>The Lecturer/Student relationship<br>Developing critical thinking - what is critical analysis?<br>Developing self-reflection - What is a reflection?<br>Academic Practice<br>Academic writing - Construction an academic argument<br>Referencing<br>Literature review and library support<br>Career Development<br>Understanding your chosen industry - career investigation. Researching your career path<br>The recruitment and selection process - writing a CV and interview competences<br>How to maintain employability and transferability – employee attributes: leadership, resilience, innovation, creativity and risk. |
| Module Overview        |   |
| Additional Information | The module is intended to deliver knowledge of and attendance to the competences and abilities for effective study at level 6 together with entry to and participation within the graduate labour market  |

## Assessments

| Assignment Category | Assessment Name | Weight | Exam/Test Length (hours) | Module Learning Outcome Mapping |
|---------------------|-----------------|--------|--------------------------|---------------------------------|
| Portfolio           | Portfolio       | 100    | 0                        | MLO1, MLO2, MLO3                |

## Module Contacts

### Module Leader

|              |                          |           |
|--------------|--------------------------|-----------|
| Contact Name | Applies to all offerings | Offerings |
|--------------|--------------------------|-----------|

|            |     |     |
|------------|-----|-----|
| Gemma Dale | Yes | N/A |
|------------|-----|-----|

**Partner Module Team**

|              |                          |           |
|--------------|--------------------------|-----------|
| Contact Name | Applies to all offerings | Offerings |
|--------------|--------------------------|-----------|