

Liverpool John Moores University

Title: PROFESSIONAL DEVELOPMENT 3
Status: Definitive
Code: **6519CMD** (120598)
Version Start Date: 01-08-2014

Owning School/Faculty: Liverpool Institute for Performing Arts
Teaching School/Faculty: Liverpool Institute for Performing Arts

Team	Leader
Brendon Burns	

Academic Level: FHEQ6
Credit Value: 12.00
Total Delivered Hours: 70.00
Total Learning Hours: 120
Private Study: 50

Delivery Options

Course typically offered: Standard Year Long

Component	Contact Hours
Lecture	70.000

Grading Basis: 40 %

Assessment Details

Category	Short Description	Description	Weighting (%)	Exam Duration
Report	ASS 1	Project Initiation Document	40.0	
Portfolio	ASS 2	PD Portfolio	20.0	
Presentation	ASS 3	Interview/ Tendering Exercise	40.0	

Aims

The aims of this module are twofold:

1. To develop the learner's knowledge and understanding of key concepts related to the initiation of projects and to develop the learner's ability to apply those concepts to a practical project. Key concepts include:

- *Researching a potential project;*
- *Producing a project initiation document, including aims and objectives, stakeholder assessment and strategy, financial forecasts and resource and operational plan.*

2. To prepare learners for the selective and competitive processes they are likely to encounter within the broad Community Drama field including:

- Job application and interview processes.
- Funding applications.
- Tendering processes.

Learning Outcomes

After completing the module the student should be able to:

- LO1 Undertake activities in order to find and research potential projects.
- LO2 Analyse and evaluate the requirements of project stakeholders in order to define suitable project aims and objectives.
- LO3 Assess the financial requirements of a particular project, and develop appropriate financial forecasts and plans;
- LO4 Confidently articulate themselves as Community Drama practitioners.

Learning Outcomes of Assessments

The assessment item list is assessed via the learning outcomes listed:

PROJECT INITIATION DOCUMENT	LO 1	LO 2
PD PORTFOLIO	LO 3	
INTERVIEW/TENDERING EXERCISE	LO 4	

Outline Syllabus

The module will be taught in two distinctive sections. Section one will focus on project research and establishing the terms of reference for the project implementation document. Consideration will then be given to the various elements of the planning process and the production of the document itself.

Section two will focus on a range of selective and competitive processes students are likely to encounter within the broad Community Drama field. Finally students will engage in a practical interview/tendering exercise.

Learning Activities

This module is delivered in lecture, group workshop and seminar formats. Students are expected to work in pairs or small groups for the purposes of the formative practical assignments and seminar presentations. The module will be delivered by utilising a range of teaching and learning strategies. These will include:

- Lectures to introduce key issues and concepts;
- Workshops incorporating application of concepts to different situations, utilising group activities where appropriate;
- Student presentations in relation to their own projects;
- Individual study in line with guidance and direction from tutors.

References

Course Material	Book
Author	Lawrie, A.,
Publishing Year	2006
Title	The Complete Guide to Creating And Managing New Projects For Charities and Voluntary Organisations
Subtitle	
Edition	2ND REV
Publisher	Directory of Social Change
ISBN	1903991153

Course Material	Book
Author	Lock, D.
Publishing Year	2003
Title	Project Management
Subtitle	
Edition	8TH
Publisher	Gower Publishing Limited
ISBN	0566085518

Course Material	Book
Author	Traynor, T & Chronnell,C
Publishing Year	2014
Title	The Guide to the Major Trusts 2014/15 Volume 1
Subtitle	
Edition	
Publisher	Directory of Social Change
ISBN	9781906294854

Notes

The Portfolio will consist of Funding and Employment research and surveys, funding applications and cover letters in a variety of formats, mock tenders and self analysis of interview and presentation technique.