# **Liverpool** John Moores University

Title: INFORMATION SERVICES

Status: Definitive

Code: **7020BUSIS** (101759)

Version Start Date: 01-08-2010

Owning School/Faculty: Liverpool Business School Teaching School/Faculty: Liverpool Business School

Team	emplid	Leader
Keith Trickey		Υ

Academic Credit Total

Level: FHEQ7 Value: 15.00 Delivered 30.00

**Hours:** 

Total Private

Learning 150 Study: 120

**Hours:** 

**Delivery Options** 

Course typically offered: Semester 2

Component	Contact Hours
Workshop	30.000

**Grading Basis:** 40 %

#### **Assessment Details**

Category	Short Description	Description	Weighting (%)	Exam Duration
Report	AS1	A report investigating a current issue or issues in children's services or archives, local history and genealogy services.	100.0	

#### **Aims**

To enable students to assess key issues and give them the skills needed to manage and promote information services for a variety of clients. The information areas considered are children and young people, or archives, genealogy and local history services.

### **Learning Outcomes**

After completing the module the student should be able to:

- 1 Assess key management issues relating to the information service
- 2 Plan the possible development of children's or archives services.
- Draw up a materials acquisition policy for a children's or an archives service
- 4 Evaluate the requirement to work with other information providers and organisation to deliver an integrated service to clients
- 5 Appraise the significance of local and national initiatives for service development

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6 Evaluate the significance of legal requirements on service development

## **Learning Outcomes of Assessments**

The assessment item list is assessed via the learning outcomes listed:

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## **Outline Syllabus**

Topics appropriate to the services being considered:

- topics within the Archive area will include archives, geneaology, local history, preservation, digitisation, access and legal issues
- topics within the Children's area will include children's literature, reading development, the impact of the National Curriculum and initiatives such as Bookstart and Surestart

Policy, funding and Government initiatives.

#### **Learning Activities**

The module will be delivered as a series of full day workshops allowing for flexible delivery of the taught elements and field work visits with practical experience to develop a fuller understanding of professional activity and current innovation.

#### References

Course Material	Book
Author	Arts Libraries Society
Publishing Year	2005
Title	First steps in archives
Subtitle	a practical guide
Edition	
Publisher	ARLIS
ISBN	

<b>Course Material</b>	Book
Author	Blanshard, C
<b>Publishing Year</b>	1997

Title	Children and young people
Subtitle	LA guidelines for public library services
Edition	
Publisher	Facet
ISBN	

Course Material	Book
Author	Barata, K
Publishing Year	2002
Title	Archives in the digital age
Subtitle	a study for Resource
Edition	
Publisher	Missenden Consulting LLP
ISBN	

Course Material	Book
Author	Elkin J and M Kinnell
Publishing Year	2000
Title	A place for children
Subtitle	public libraries as a major force in children's reading
Edition	
Publisher	Facet
ISBN	

Course Material	Book
Author	Herber, M.D.
Publishing Year	2005
Title	The complete guide to British genealogy and family history
Subtitle	
Edition	
Publisher	Sutton Publishing
ISBN	

Course Material	Book
Author	Herring, J
Publishing Year	2003
Title	Internet and information skills
Subtitle	a guide for teachers and school librarians
Edition	
Publisher	Facet
ISBN	

### **Notes**

There are two routes through this module, students will choose one route, either childrens services, or archives, genealogy and local history services.