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Title: MANAGING ACADEMIC PRACTICE
 Status: Definitive
 Code: 7113MALTHE (104908)
 Version Start Date: 01-08-2016

Owning School/Faculty: Education
 Teaching School/Faculty: Education

Team	Leader
Carol Maynard	Y

Academic Level: FHEQ7 **Credit Value:** 20 **Total Delivered Hours:** 110
Total Learning Hours: 200 **Private Study:** 90

Delivery Options

Course typically offered: Standard Year Long

Component	Contact Hours
Lecture	5
Online	80
Tutorial	10
Workshop	15

Grading Basis: 40 %

Assessment Details

Category	Short Description	Description	Weighting (%)	Exam Duration
Portfolio	AS1	Case study (4,000 words) of an area of change in the participant's area of work. This will involve working with teams to develop aspects of the content or delivery of a programme of study etc, evaluation outcomes and recommending actions.	80	
Portfolio	AS2	Learning Contract (agreed with work based mentor) and	20	

Category	Short Description	Description	Weighting (%)	Exam Duration
		reflective account of professional development within this context over the duration of the module. (1,000 words)		

Aims

1. To provide academic managers in Higher Education with the knowledge, skills and attitudes needed to manage the development and delivery of learning and research.
2. To provide an opportunity for HE managers to discuss and reflect on issues related to curriculum and staff development with a view to improving their practice.
3. To develop teamwork and team leadership skills in an HE context.

Learning Outcomes

After completing the module the student should be able to:

- 1 Identify and apply key theoretical models of curriculum design and development.
- 2 Lead staff and team development activities with HE colleagues.
- 3 Working with colleagues, prepare appropriate quality documentation.
- 4 Recognise the importance of effective systems of staff appraisal and identification of staff development needs.
- 5 Articulate educational values in a context of accountability.
- 6 Reflect critically on theories and models of management and their application in an HE context.

Learning Outcomes of Assessments

The assessment item list is assessed via the learning outcomes listed:

Case Study 4000 Words	1	2	3	4	5	6
Learning Contract 1000 Words	1	2	3	4	5	6

Outline Syllabus

Curriculum and organizational change in higher education. Academic tribes and territories. Academic teams and professional identity. Models of the management of professionals. Team building and staff development. Quality and accountability in HE. Evaluation and impact on practice.

Learning Activities

Lecture on key theoretical concepts in management, curriculum and policy.
Workshops on current relevant issues negotiated with the learning group. One to

one tutorials with both academic tutors and a work based mentor on specific academic management issues and in preparation of the Case Study.
JMU staff/continuing professional development activities e.g. programme leader training.

Relevant work based events e.g. PPAs

Use of a VLE

NB 10 hours identified as tutorial time in hours is not 10 hours of individual meeting time but will be used to support students via Blackboard, email and group tutorial meetings.

Notes

This module will provide the knowledge, skills and attitudes needed by people who manage academic practice. It would be suitable for programme leaders, heads of teaching teams or those who lead groups of colleagues in supporting student learning. It emphasizes the skills necessary to lead and work in teams in developing and delivering learning.