

## Liverpool John Moores University

Title: Disclosure  
Status: Definitive  
Code: **7117PSCPD** (126570)  
Version Start Date: 01-08-2021

Owning School/Faculty: Justice Studies  
Teaching School/Faculty: Justice Studies

Team	Leader
Daniel Silverstone	Y

**Academic Level:** FHEQ7  
**Credit Value:** 20  
**Total Delivered Hours:** 21  
**Total Learning Hours:** 200  
**Private Study:** 179

### Delivery Options

Course typically offered: S1 & S2 & Summer

Component	Contact Hours
Lecture	19
Workshop	2

**Grading Basis:** 50 %

### Assessment Details

Category	Short Description	Description	Weighting (%)	Exam Duration
Essay	AS 1	2,000 Word Essay	50	
Presentation	AS 2	15 minute Presentation	50	

### Aims

*This programme will critically examine the principles of disclosure, taking the student through a structured, methodical process, discussing the common law principles that apply, the statutory law as set out in the Criminal Procedure and Investigations Act 1996 and the supporting Code of Practice. The module will explore the role and responsibilities of investigators, disclosure officers and the Senior Investigating Officer, the disclosure tests contained within the legislation and the requirements placed on the prosecution and the defence.*

*It will also evaluate the disclosure tests contained within the Criminal Procedure and Investigations Act 1996 and the requirements placed on the prosecution and the defence. There will be a focus on managing disclosure in complex cases, the scheduling of material, dealing with sensitive material, the application of Public Interest Immunity (PII) and considerations around third-party material. The programme will examine how the Investigating Officer (IO) / Senior Investigating Officer (SIO) will implement and develop strategies to deal with unused material, it will also deal with strategic issues including the role of the CPS as the prosecuting authority.*

## **Learning Outcomes**

After completing the module the student should be able to:

- 1 Critically evaluate the common law rules of disclosure in the early stages of the investigation / prosecution of cases
- 2 Critically appraise the duty to record, retain and reveal material, to pursue reasonable lines of investigation and an awareness of the disclosure tests contained in the Criminal Procedure and Investigations Act 1996
- 3 Critically assess how to handle sensitive material
- 4 Critically evaluate the the legal and ethical considerations for the IO / SIO in managing criminal investigations and understanding the wider strategic issues faced by the IO /SIO, including the role of the Prosecuting Authority

## **Learning Outcomes of Assessments**

The assessment item list is assessed via the learning outcomes listed:

Essay	1	2	3	4
Presentation	1	2	3	4

## **Outline Syllabus**

*Introduction to the Disclosure of Unused Material*

*What Constitutes Unused Material*

*The Nature of Sensitive Unused Material*

*Complex Cases and Third-Party Material*

*Defence Disclosure, Defence Applications for Disclosure and the Continuing Duty of Disclosure*

*Public Interest Immunity*

*Consequences of Failures in Disclosure, Key Partners and Best Practice*

## **Learning Activities**

Lectures and workshops (with some online activity where necessary).

One of the key themes running through this module will be the development of the

skills and knowledge to link theory and professional practice.

Where necessary, the module will utilise blended learning techniques, combining traditional teaching strategies with immersive learning and e-learning.

Students will be encouraged to monitor their own learning in this module, supported by an experienced and Knowledgeable mentor, through their Personal Development Plans.

Lectures will be delivered by the module Lead and other LCAPS staff, together with guest speakers from relevant professional backgrounds who have particular credentials and expertise in parts of the curriculum.

Skills will be increased through practical application in the workshops to highlight the issues under discussion, through plenary sessions and feedback.

Students will be expected to engage in self directed and supported learning to develop their knowledge and the practical application of it. Any issues raised during lectures can be further explored during plenary sessions, within smaller groups, with their allocated mentor and/or the module team.

## **Notes**

Programme code: 36231

There are no professional body requirements at present. Developments of the College of Policing are constantly monitored and incorporated, where appropriate.

### **Benchmark Statement:**

There are no subject benchmarks for police studies but cognisance has been taken of the evolving police professionalisation agenda and where applicable the requirements of the College of Policing, together with appropriate National Occupational Standards for policing set out by Skills for Justice, the Benchmark Statements for Criminology and other QAA Benchmark Statements when appropriate.

### **Mode and Duration of Study:**

This CPD module will be offered on a part time basis and through delivery on-site (at LJMU), off-site or through a blended delivery process incorporating some distance learning where necessary.

The university's Virtual Learning Environment, Canvas, will be utilised to support the delivery of this programme.

This programme will be available from March 2019 and whilst the intake month is flexible, it is possible to commence the programme in semester 1, semester 2 or during the summer period. The duration of study will usually be across 18 weeks,

#### Criteria for Admission:

The entry requirement is a first degree at 2:2 or above, international equivalent. This CPD module is open to recruitment for Police Officers or Police Staff. The content of the programme is also of relevance to individuals working in other law enforcement agencies who will deal with disclosure as a key element of their work processes (e.g. the NCA, DWP and H&S Executive).

#### Name of Final Award:

Certificate of Professional Development - Disclosure.

#### Student Support:

The University aims to provide students with access to appropriate and timely information, support and guidance to ensure that they are able to benefit fully from their time at LJMU. All students are assigned a Personal Tutor to provide academic support and when necessary signpost students to the appropriate University support services.

Student Advice and Wellbeing Services provide students with advice, support and information, particularly in the areas of; student funding and financial matters, disability, advice and support to international students, study support, accommodation, health, wellbeing and counselling.

#### Assessment Regulations:

As a programme leading to academic award by LJMU, this module operates within the University's Academic Framework, details of which are available at <https://www.ljmu.ac.uk/about-us/public-information/academic-qualityand-regulations/academic-framework>

#### Attendance Requirements

Students should strive to attend all taught sessions in line with the University's Attendance Policy.

This course was written in March 2019.

#### Methods for Evaluating and Improving Quality:

All programmes leading to LJMU awards have been designed and approved in accordance with the UK Quality Code for Higher Education, including the Framework for Higher Education Qualifications in the UK (FHEQ) and subject benchmark statements where applicable. The University is subject to periodic review of its quality and standards by the Quality Assurance Agency (QAA), published review reports are available on the QAA website at [www.qaa.ac.uk](http://www.qaa.ac.uk)

The University uses the results of student feedback from internal and external student surveys, module evaluation questionnaires and meetings with student representatives to improve the quality of programmes. The quality of teaching is assured through staff review and staff development in learning, teaching and assessment.

All programmes are reviewed annually and periodically, informed by a range of data and feedback, to ensure quality and standards of programmes and to make

improvements.

The University is maintaining the threshold academic standards set for awards in accordance with the FHEQ and applicable subject benchmark statements. The assessment process measures student achievement rigorously and fairly against the intended outcomes of the programme(s) and is conducted in line with University policies and regulations. The academic standards are comparable with those in other UK higher education institutions of which external examiners have experience.

Alignment for CME:

For the purposes of CME, this CPD programme will be reviewed alongside the MSc in Advanced Policing (35837)

Alignment to External Examining:

This CPD programme will be considered by a Board of Examiners and the same existing arrangements in respect of the External Examiner for the LCAPS MSc in Advanced Policing Studies will be utilised. This arrangement will be subject to approval via the appropriate University mechanisms.