

Liverpool John Moores University

Warning: An incomplete or missing proforma may have resulted from system verification processing

Title: MANAGING FINANCE AND RESOURCES
Status: Definitive
Code: **7502ANGAG** (100358)
Version Start Date: 01-08-2013

Owning School/Faculty: Liverpool Business School
Teaching School/Faculty: Liverpool Business School

Team	Leader
Scott Foster	Y

Academic Level: FHEQ7
Credit Value: 15.00
Total Delivered Hours: 32.00
Total Learning Hours: 150
Private Study: 118

Delivery Options

Course typically offered: Standard Year Long

Component	Contact Hours
Online	32.000

Grading Basis: 40 %

Assessment Details

Category	Short Description	Description	Weighting (%)	Exam Duration
Report	AS1	Individual Coursework	100.0	

Aims

To equip participants with the knowledge and skills to understand and apply competency in financial management techniques including the development of cost centre budgets and business planning within the context of local government.

Learning Outcomes

After completing the module the student should be able to:

- 1 Describe and evaluate different budgeting and budgetary control techniques.
- 2 Prepare a cost centre budget.
- 3 Establish and evaluate the procedures for ensuring effective internal financial control.
- 4 Apply techniques to ensure effective management of working capital.
- 5 Explain and apply capital investment decision making.
- 6 Prepare a business/service plan.

Learning Outcomes of Assessments

The assessment item list is assessed via the learning outcomes listed:

Report	1	2	3	4	5	6
--------	---	---	---	---	---	---

Outline Syllabus

Budgeting techniques.

Budgetary control.

Cost centre budgeting.

Internal financial control.

Management of working capital.

Capital investment appraisal.

Business/service plans.

Learning Activities

Lectures, group work, case studies and exercises.

References

Course Material	Book
Author	Atrill, P and McLaney, E
Publishing Year	2006
Title	Accounting and Finance
Subtitle	For Non Specialists
Edition	5th edition
Publisher	FT Prentice Hall
ISBN	978-0273792443

Course Material	Book
Author	Drury, C
Publishing Year	2006
Title	Cost and Management Accounting
Subtitle	An Introduction
Edition	6th edition

Publisher	Thomson 13-978-184480-3491
ISBN	

Course Material	Book
Author	Gowthorpe, C
Publishing Year	2005
Title	Business Accounting and Finance
Subtitle	For Non-Specialists
Edition	2nd edition
Publisher	Thomson
ISBN	978-1844802005

Course Material	Book
Author	Coombs, H M and Jenkins, D E
Publishing Year	2002
Title	Public Sector Financial Management
Subtitle	
Edition	3rd edition
Publisher	Chapman and Hall
ISBN	

Course Material	Book
Author	Joyce, P
Publishing Year	1999
Title	Strategic Management for the Public Services
Subtitle	
Edition	
Publisher	OU Press
ISBN	0335200478

Course Material	Book
Author	(Journal) Public Money and Management
Publishing Year	0
Title	Published Quarterly
Subtitle	
Edition	
Publisher	Blackwell Publishers
ISBN	

Course Material	Book
Author	(Journal) Public Finance
Publishing Year	0
Title	Published Weekly
Subtitle	
Edition	
Publisher	CIPFA
ISBN	

Course Material	Book
Author	(Journal) Public Management
Publishing Year	0
Title	Published Quarterly
Subtitle	
Edition	
Publisher	Routledge
ISBN	

Notes

This module enables participants to understand and apply financial management techniques, within the context of local government in order to ensure sound management of resources and the achievement of value for money in service delivery.

The module is available only as part of the Anglesey Country Council MA in Change Management.

Relationship between learning outcomes and assessment tasks - class exercises are designed to give formative feedback to inform the terminal summative assessment.